plain language

Make it plain, clear, and concise when writing.

To learn more about plain language visit:
http://www.ssa.gov/agency/plain-language/

“The most valuable of all talents is that of never using two words when one will do.”
— Thomas Jefferson
Our message is **Plain**.

Make your writing plain, clear, and concise.

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SSA’s path to good writing is **QUICC**

Quality Initiative for Commissioner’s Correspondence

Visit the Commissioner’s Writing Center

http://quicc.ssahost.ba.ssa.gov/

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The Writing Center is just a click away!

- QUICC Handbook
- Plain Writing Tips
- Writing Guidelines
- Formatting Tips

- Templates
- EMAC Instructions
- General Writing Tips
- Help With Writing Challenges

http://quicc.ssahost.ba.ssa.gov/