

Tutorial de estatus del reporte del empleador

Año tributario 2023

Los usuarios pueden verificar el estado de los informes de salarios o ver errores de los informes salariales enviados para su empresa por terceras personas.

1.0 Páginas principales

1. Seleccione el enlace ***View Employer Report Status*** (Vea el estado del reporte del empleador) en la página de inicio de EWR. El sistema mostrará la página «*Employer Report Selection*» (selección del reporte del empleador).

Consulte «Accessing EWR Suite of Services Tutorial» (Tutorial de acceso al paquete de servicios de EWR) para ver cómo tener acceso a la página de inicio de EWR.

Social Security Online **Business Services Online**
www.socialsecurity.gov BSO Main Menu | BSO Information | Logout

 **Electronic Wage Reporting (EWR)**

Reporting Wages to Social Security

Forms W-2/W-3 Online | Forms W-2c/W-3c Online | Upload Formatted Wage File | AccuWage Online

[Pilot Program Participants - Forms W-2/W-3 Online](#)
Thank you for participating in the pilot program for using redesigned Forms W-2/W-3 Online. Please use this pilot application to file U.S. Regular Domestic wage reports.
If you need to file wage reports for any [conditions that are not supported by this application](#), use the Create/Resume Forms W-2/W-3 Online link below.

[Create/Resume Forms W-2/W-3 Online](#) (PDF is not available for W-2PR/W-3PR.)

- Create (fill in the form), save, print and submit Forms W-2 and W-3 with up to 50 forms W-2 per W-3. There is no limit on the number of Forms W-3 an employer can submit, even for the same Employer Identification Number (EIN).
- Up to 50 Forms W-3 can be saved at a time to be resumed/submitted at a later date. Each Form W-3 can have up to 50 Forms W-2 associated with it.
- A pre-submission PDF is provided to print the Forms W-2 for distribution to the employees and for the employer review.
- Read the [list of restrictions](#) to determine whether you can use Forms W-2/W-3 Online.

[Save \(or Print\) Submitted W-2 Report\(s\)/PDF to Your Computer](#) (PDF is not available for W-2PR/W-3PR.)
A printable final PDF version of a wage report created and submitted using Forms W-2/W-3 Online can be saved to your computer. The final PDF(s) are available for download for only 30 days from the date of submission.

Submission Status

[View Submission Status](#)
Check report status, errors, and notice information for previously submitted wage reports (Forms W-2/W-3).

Employer Report Status

[View Employer Report Status](#)
Check wage report status or view errors for reports submitted for your company by a third party.

Resubmission Notice

Did you receive a Resubmission Notice? You may use the following links to resubmit your formatted wage file or request a one-time 15-day extension of the deadline.

[Resubmit your Formatted Wage File](#)

- Upload your wages in an EFW2/EFW2C formatted file.
- The required file format is described in the [Specifications for Filing Forms W-2 and W-2c \(EFW2/EFW2C\)](#).
- You will need the WFID from your original filing, which can be found on your Resubmission Notice.

[Request an Extension to File a Resubmission](#)

- You will need information from the Notice to request an extension.
- You cannot extend if (a) the file has previously been resubmitted or (b) today is more than 45 days from the date on the Resubmission Notice.

[E-mail a Wage Reporting Expert](#)
[Información en Español](#)

Online Tutorials & Training

[Wage Reporting Handbook](#)
[SSN Verification Handbook](#)
[Online Registration Handbook](#)
[Online Tutorial](#)
[FAQs - General Employer](#)

Other Useful Information

- ▶ [Before You File](#)
- ▶ [Checking SSNs](#)
- ▶ [Uploading Formatted Files](#)
- ▶ [For Other Electronic Filers](#)
- ▶ [General Info about Wage Filing](#)
- ▶ [IRS Information](#)
- ▶ [Publication Resources](#)

[Employer Support Links](#)

2. En la página «*Employer Report Selection*» (Estatus del reporte del empleador), seleccione **Tax Year** (Año tributario). El año tributario actual es el valor predeterminado.
 - a. Seleccione el botón **Continue** (Continuar) para ir a la página «*Search Results*» (resultados de búsqueda).
 - b. Si es que no hay *Report Status* (estado de informe) disponible, el sistema mostrara la página «*Search Results*» (resultados de búsqueda) con un mensaje.
 - c. Seleccione el botón **Cancel** (Cancelar) para regresar a la página de inicio de EWR.

Social Security Online **Electronic Wage Reporting (EWR)**

www.socialsecurity.gov EWR Home | E-mail a Wage Reporting Expert | Logout

 **Employer Report Status**

Employer Report Selection

Please read the following information before continuing:

- Employer report information is displayed only if the report was submitted during the most recent four years.
- Reports that have not yet been processed cannot be displayed.
- Processed money totals may not reflect the currently posted amounts.
- This information should not be used for reconciliation or tax liability purposes.
- This information should not be used as the basis for a Form W-2c report.

Tax Year
The Tax Year is the year in which the wages were earned.
Please Choose a Tax Year:

Have a question? Call **1-800-772-6270** Mon. - Fri. 7AM to 7PM Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**

3. En la página *Search Results* (resultados de búsqueda):
- Seleccione el enlace **Report Details** (Detalles del informe) para ver la página «*Report Summary*» (resumen del informe). Si no hay información de errores disponibles, el sistema muestra la página «*Report Summary*» (Resumen del informe) con un mensaje.
 - Seleccione el enlace existente de [Explanation of Processing Status Code](#) (Explicación del código de estado de procesamiento, [solo disponible en inglés]).
 - Seleccione el botón **Back to Search** (Regresar a la búsqueda) para regresar a la página «*Employer Report Selection*» (Selección del informe del empleador).
 - Seleccione el botón **Print Page** (Imprimir página) para imprimir la página «*Search Results*» (Resultados de la búsqueda).

Social Security Online **Electronic Wage Reporting (EWR)**
 www.socialsecurity.gov EWR Home | E-mail a Wage Reporting Expert | Logout

 **Employer Report Status**

1 Search Results 2 Report Summary 3 Error Details

Search Results

Name: TEST COMPANY
 EIN: ██████████
 Tax Year: 2022
 Total Reports: 2

Status	Receipt Date	Status Date	Report Method	Report Type	# W-2s/W-2cs	# Errors	Details
COMPLETE	07/27/2022	08/03/2022	W-2C ONLINE	CORRECTION	1	1	Report Details
COMPLETE	08/10/2022	08/16/2022	W-2 ONLINE	REGULAR	1	1	Report Details

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[Back to Search](#) [Print Page](#)

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4. En la página *Report Summary* (Resumen del informe):
 - a. Seleccione el enlace **Error Details** (Detalles del error) para ir a la página «*Error Details*» (Detalles del error).
 - b. Seleccione el enlace existente *Report Details* (Detalles del informe) para ver una [Explanation of Processing Status Code](#) (Explicación del código de estado de procesamiento [solo disponible en inglés]).
 - c. Seleccione el enlace existente *Importance* (Importante) en la sección *Error Summary* (Resumen de errores) para ver una [Explanation of the Error Importance](#) (Explicación del grado de relevancia del error, [solo disponible en inglés]).
 - d. Seleccione el botón **Back to Search Results** (Regresar a los resultados de búsqueda) para regresar a la página «*Search Results*» (Resultados de búsqueda).
 - e. Seleccione el botón **Print Page** (Imprimir página) para imprimir la página «*Report Summary*» (Resumen del informe).



Employer Report Status

1 Search Results
2 Report Summary
 3 Error Details

Report Details

Name: TEST COMPANY

Tax Year: 2022
 Report Type: CORRECTION
 Status: COMPLETE
 Status Date: 08/03/2022
 # of W-2cs: 1

W-3c Information	Reported	Processed	Amended
Correct Social Security Wages	\$1,000.00	\$1,000.00	NOT APPLICABLE
Correct Social Security Tips		\$0.00	NOT APPLICABLE
Correct Medicare Wages and Tips	\$1,000.00	\$1,000.00	NOT APPLICABLE
Correct Federal Taxable Income	\$1,000.00	\$1,000.00	NOT APPLICABLE

Error Summary

Total Errors: 1

Critical: 0
 # Informational: 1

Importance	Error Description	More Information
INFORMATIONAL	Invalid Names and/or SSNs	Error Details

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Back to Search Results
Print Page

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5. En la página *Error Details* (Detalles del error):

- a. Seleccione el enlace **Importance** (Importancia) para ver una explicación de la *Action* (Acción) que de repente necesitar tomar.
- b. Seleccione el enlace <https://www.ssa.gov/employer/notices.html> (solo disponible en inglés). El sistema muestra la página *Employer Correction Request Notices (EDCOR)* (Avisos de solicitud de corrección del empleador [EDCOR, por sus siglas en inglés]).
- c. Seleccione el enlace [Online Error Reference Material](#) (Material de referencia de errores por internet, [solo disponible en inglés]). El sistema muestra la página *Online Error Reference Material* (material de referencia de errores por internet).
- d. Seleccione el enlace <http://www.socialsecurity.gov/employer/accuwage> (solo disponible en inglés). El sistema muestra la página *AccuWage Online Information* (AccuWage información por internet).
- e. Seleccione el botón **Back to Report Summary** (Regresar al resumen del informe) para volver a la página «*Report Summary*» (Resumen del informe).
- f. Seleccione el botón **Print Page** (Imprimir página) para imprimir la página «*Error Details*» (detalles del error).



Employer Report Status

1 [Search Results](#)

2 [Report Summary](#)

3 [Error Details](#)

Error Details for: Invalid Names and/or SSNs

Importance

[INFORMATIONAL](#)

Description

Some Employee Wage Records in the wage report contain Names and/or Social Security Numbers (SSNs) that do not agree with our records. This may be due to a data processing error. Check the structure of the wage report to ensure that Names and SSNs are in the proper positions in the RW Records. Also, please check all names to ensure that: a) the first name and/or the last name fields are not blank; b) the name agrees with the individual's name exactly as it is shown on the individual's Social Security card; c) the first name, middle name and last name are provided in separate fields; d) the individual's title (Mr., Mrs., etc.) is not included in any of the name fields. Please check all SSNs to ensure that: a) the SSN agrees with the individual's SSN exactly as it is shown on the individual's Social Security card; b) the SSN is nine (9) numeric characters and does not contain letters, blanks, spaces, hyphens, prefixes or suffixes; c) the SSN does not begin with "666" or "9"; and d) the SSN is not in reverse order.

Reported All Zeros	Non-Zero Missing or Incomplete SSNs	Failed to Match	Total Failed SSNs
0	0	1	1

TIP: Use the W-2 Sequence number to locate the Forms W-2 within your report.

W-2 Sequence Number	SSN	First Name	Middle Name	Last Name
1	*****2352	SDFDSF		SDAF

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Action

The error listed is **INFORMATIONAL** and in most instances requires no further action. This means that Social Security was able to complete processing of your submission.

However, if you received an Employer Correction Request letter (EDCOR), then you should read the information under the [Description](#) heading and provide corrections by submitting a Form W-2c. Additional resources are available on the Employer Correction Request landing page at www.ssa.gov/employer/notices.html.

You can find instructions for correcting many common errors in our [Online Error Reference Material](#). We encourage you to use our AccuWage service to check your Form W-2 (Wage and Tax Statement) and Form W-2c (Corrected Wage and Tax Statement) files for over 200 kinds of errors before you send them to us. Visit <http://www.socialsecurity.gov/employer/accuwage> for more information.

[Back to Report Summary](#) [Print Page](#)

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2.0 Otras Páginas

2.1 La página *Explanation of Processing Status Code Page* (Explicación del código del estado de procesamiento):

Los usuarios pueden acceder esta página seleccionando el enlace de *Status* (Estado) específico en la columna de *Status* (Estado) en cualquier página. Aquí hay un ejemplo de la página de estado «*COMPLETE*» (Completo).

Explanation of Processing Status Code
 You have requested information about the COMPLETE processing status code.

COMPLETE	Social Security was able to complete processing of this report. If you or the people filing on your behalf are required to resubmit your wage file, do NOT change the information in this report.
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Please note that you may have to close this window in order to resume your BSO session.

You can use the File menu to close this window.

2.2 La página *Explanation of Error Importance Page* (Explicación de la importancia del error):

Los usuarios pueden acceder esta página seleccionando cualquiera de los enlaces de **CRITICAL** (Crítico) o el enlace **INFORMATIONAL** (Informativo) en la columna *Importance* (Importancia) en cualquier página de error. Aquí hay un ejemplo de un error «*INFORMATIONAL*» (Informativo).

Explanation of Error Importance
 You have requested information about INFORMATIONAL errors.

The error listed is **INFORMATIONAL** and in most instances requires no further action. This means that Social Security was able to complete processing of your submission.

However, if you received an Employer Correction Request letter (EDCOR), then you should read the information under the Description heading and provide corrections by submitting a Form W-2c. Additional resources are available on the Employer Correction Request landing page at www.ssa.gov/employer/notices.html.

You can find instructions for correcting many common errors in our [Online Error Reference Material](#). We encourage you to use our AccuWage service to check your Form W-2 (Wage and Tax Statement) and Form W-2c (Corrected Wage and Tax Statement) files for over 200 kinds of errors before you send them to us. Visit <http://www.socialsecurity.gov/employer/accuwage> for more information.