BENEFICIARY EARNINGS AND DATA EXCHANGE (BENDEX) HANDBOOK for Daily Process

<u>HIGHLIGHT OF CHANGES EFFECTIVE FEB 23 2007:</u>

- BENDEX DATA EXCHANGE NOW A DAILY PROCESS – INPUT, OUTPUT AND CHANGE RECORDS WILL BE PROCESSED DAILY.
- BEER DATA EXCHANGE NOW DAILY WITH NO ORBIT – UNESTABLISHED RECORDS WILL NOT BE ORBITED.
- HOC AND SOC ELEMENTS NO LONGER AVAILABLE.
- ADDITIONAL DATA ELEMENTS PROVIDED IN OUTPUT FILE.
- THE OLD POMS SECTION NUMBERS HAVE BEEN RETAINED BUT NO LONGER APPLY. THIS HANDBOOK WAS REMOVED FROM POMS AND WILL BE A POLICY-NET LINK.

<u>HIGHLIGHT OF CHANGES EFFECTIVE FEB 2 2016:</u>

UPDATED SECTION 1.220: PARTS OF THE BENDEX RECORD TO INCLUDE THE BENDEX HEADER LABEL

<u>HIGHLIGHT OF CHANGES EFFECTIVE FEB 17 2016:</u>
UPDATED SECTION 1.330: HOW THE TAX REPORT YEAR IS SELECTED TO PROVIDE A MORE CLEAR EXAMPLE OF THE TAX REPORT YEAR PROCESS

<u>HIGHLIGHT OF CHANGES EFFECTIVE JULY 26 2016:</u>
UPDATED SECTION 1.700: WHEN AND HOW TO DELETE A BENDEX RECORD TO INCLUDE NEBRASKA'S REQUEST TO DISCONTINUE BEER

FILES

Social Security Administration
BENEFICIARY AND EARNINGS DATA EXCHANGE (BENDEX) HANDBOOK

Last Revised July 26, 2016 <mark>**(changes highlighted in yellow)**</mark>

SPECIAL OUTPUT FILES

DISCLOSURE/CONFIDENTIALITY OF INFORMATION

STATE USE OF BENDEX DATA

DISCONTINUING BENDEX and BEER EXCHANGES

GENERAL INFORMATION

SECTION 1.001 GLOSSARY OF TERMS

A.   DEFINITION/ACRONYMS

AFDC	Aid to Families with Dependent Children (see TANF)
BENDATA	State Beneficiary Input Data File
BENDEX	Beneficiary and Earnings Data Exchange Output File
BEER	Beneficiary Earnings Exchange Record
BOAN	Beneficiaries Own Account Number
BOSSN	Beneficiary's own Social Security Number
BRI	Benefit Rate Increase
CAN	Claim Account Number
CO	Central Office
COLA	Cost of Living Adjustment
CMS	Centers for Medicare and Medicaid Services (old HCFA)
EBO	Easy Back On Provisional payment
FICA	Federal Insurance Contribution Act
FO	Field Office
FSA	Family Services Administration
FMTS	File Transfer Management System
HI	Hospital Insurance
IEVS	Income and Eligibility Verification System
MBR	Master Beneficiary Record
MEF	Master Earnings File
OFA	Office of Family Assistance
PA	Public Assistance
PIC/BIC	Payment/Beneficiary Indicator Code
PSC	Payment Service Center
RO	Regional Office
RR	Railroad
RSDI	Retirement Survivors Disability Ins
SAP	Security Action Plan
SDX	State Data Exchange System
SMI	Supplemental Medical Insurance
SSA	Social Security Administration
SSI/SSR	Supplementary Security Income/Record
SSN	Social Security Number
SVES	State Verification Exchange System
TANF	Temporary Assistance for Needy Families (old AFDC)
TP	Third Party
TPM	Third Party Master File

B. DEFINITIONS - TERMS

1.	**APPLICANT**	A person who has filed for assistance or benefits
2.	**BENEFICIARY**	A person who is entitled to Social Security benefits.
3.	**CLAIMANT**	A person on whose behalf an application is made.
4.	**CLAIM NUMBER**	A number used by SSA to identify an individual who is a claimant or a beneficiary.
5.	**CLIENT**	A synonym for beneficiary or recipient.
6.	**DELETION**	Removal of a record from the BENDEX System.
7.	**DIRECT INPUT**	A query prepared in a prescribed format by a State agency for BENDEX processing.
8.	**ELIGIBLE**	For title II, an individual who meets all the requirements for receiving Social Security benefits, except for filing an application. For title XVI, the individual meets the requirements to receive SSI payments.
9.	**ENTITLED**	To meet all the requirements for receiving Social Security benefits including the filing of an application and have the right to receive benefits.
10.	**MATCHED**	A SSA benefit or earnings record was found that is essentially equal to the identifying data provided by the State.
11.	**PAYMENT STATUS**	The condition of a beneficiary's Social Security benefits, i.e., Payment Status Code is current, suspended or terminated.
12.	**RECIPIENT**	A person who receives State public assistance and/or SSI payments.
13.	**TITLE II**	SSA retirement, survivors, and disability benefits.
14.	**TITLE XVI**	SSI benefits.

SECTION 1.010   SSA PROCESSING OF INPUT DATA

A.   INTRODUCTION This section describes what happens when SSA receives State input BENDATA files and how BENDEX interfaces with other SSA systems.

B.   PROCESS DESCRIPTION SSA processes BENDATA input files through two edit functions. The first function checks for proper data and agency codes. The second function merges all BENDATA files with SVES inputs, rejects any records with erroneous CANs or SSNs, communication codes or category codes.

The acceptable records are then merged with accumulated change records from SSA's daily update process and the records housed on the MBR file. Entitlement data is extracted for formulating BENDEX records. A cross-reference function also takes place here.

1.   MEF SCREENING The BENDEX records are screened for an earnings request indicator and, if present, a record is created for matching against the MEF. Earnings data is extracted for formulating BEER records returned to the states.

C.   REFERENCES Parts of the BENDATA Record, 1.060.

SECTION 1.020   ESTABLISHING DIRECT BENDEX EXCHANGE

A.   INTRODUCTION   This section describes how the coordinating State agency submits inquires to the BENDEX System.

B.   PROCESS   The State submits to SSA a file of BENDATA records by wire transmission. Initial BENDATA records may be submitted on a daily basis.

     1.Confidentiality Agreements   Before the data exchange can begin, the agency and SSA must execute a confidentiality agreement which outlines requirements and responsibilities for each party. The agreements are generally for a period of 18 months with a one time one year renewal. New agreements must be executed after the one time renewal. The Regional Data Exchange Coordinators should be contacted for specific information about the agreements.

     2.   Coordinating Agency   This is the agency responsible for requesting and receiving BENDEX information for all authorized agencies within the State. This agency normally submits the BENDATA file(s) and receives all of the output files.

     3.   Requesting Agency   This is the authorized agency that requests SSA information through the coordinating agency.

     4.   Ongoing Exchange   The State submits to SSA a file of BENDATA records by wire transmission. Initial BENDATA records may be submitted on a daily basis. Once the BENDATA file is processed, BENDEX exchange is established on the beneficiary/applicant/recipient. Initial entitlement and material changes in entitlement to SSA benefits will be automatically reported to the State. Note: If the state agency receives a NOTITLEII communication code for a requested client, they will need to submit subsequent BENDATA requests for that client on a regular basis. We recommend that these re-requests be done at least once a year, in order to ensure that the agency gets information for a client who becomes entitled after the agency requests information.

C.   REFERENCES
- Parts of the BENDATA Record 1.060
- The BEER Output Record 1.300
- List of MBR Changes That Automatically Generates a BENDEX Record 1.240

SECTION 1.030   TYPES OF BENDATA RECORDS

A.   **INTRODUCTION**   The State submits input records to SSA to establish a BENDEX exchange, to modify State controlled data fields, and to discontinue a BENDEX exchange.

B.   **DEFINITIONS**

   1.   **Accretion Record**   Used to initially establish a BENDEX exchange. (Submit a complete BENDATA record with "BDA" in position 60-62.)

   2.   **Alteration Record**   Used by the controlling State to change the CAC or SCD (welfare number). Submit a complete BENDATA record with "BDA" in position 60-62.

   3.   **Deletion Record**   Used when benefit or earnings information is no longer necessary because of:

   - removal from jurisdiction
   - denial
   - discontinuance of assistance
   - Alleged death of client

   (Submit a complete BENDATA record with "DPA" in position 60-62.)

   4.   **Death Deletion Record**   Used when the State has a proven date of death for the recipient/beneficiary. (Submit a complete BENDATA record with "DTH" in position 60-62.)

C.   **REFERENCES**   Format of the BENDATA File, 1.040
Parts of the BENDATA Record, 1.060

SECTION 1.060 PARTS OF THE BENDATA RECORD

A.   BENDATA FILE LAYOUT

Field Name	Field Length	Position number
SSN OR CAN +BIC	11	1-11
EARNINGS REQUEST CODE	1	12
SURNAME	12	13-24
GIVEN NAME	7	25-31
MIDDLE INITIAL	1	32
SEX	1	33
DATE OF BIRTH	8	34-41
BLANK	3	42-44
AGENCY CODE	3	45-47
BLANK	2	48-49
CATEGORY OF ASSISTANCE CODE	1	50
DIRECT WIRE INPUT	1	51
DATE OF DEATH	8	52-59
STATE COMMUNICATION CODE	3	60-62
IEVS AGENCY SUBCODE	4	63-66
BLANK	1	67
STATE CONTROL DATA	12	68-79
BLANK	1	80

B. DESCRIPTION OF BENDATA FIELDS   This chart identifies each field and the information it contains.

POSITION#	DATA ELEMENT	VALUES	DESCRIPTION
1-09	SSN or CAN (Mandatory Field)	1-9 Numeric	Either the SSN assigned to an individual or CAN, the account number the benefit is filed under.
10-11	BIC	10-11 Alpha/ Numeric	Designates the type of SSA benefit received or filed for. 1-11 is composed of the SSN of the insured followed by a left-justified BIC. Example: 244525699B2 244525699T Not-acceptable example: all zeros, all blanks or ---- 579335A References: List of SSA BIC Codes, Handbook Section 1.820 **NOTE: If inputting a CAN, and an auxiliary beneficiary is involved, the BIC must be shown. If inputting SSN for a primary beneficiary, the BIC can be left blank.**
12	Earnings Request	E OR B	E= Earnings request only B= both earnings request and BENDEX data exchange. If the code is "E" or "B" then an earnings request will go to the state BEER file.
		Blank	Leave blank if no earnings data is desired.
13-24	Surname (Mandatory Field)	Alpha	Left justified if fewer than 12 positions are needed.
25-31	Given Name (Mandatory Field)	Alpha	Left justified if fewer than 7 positions.
32	Middle Initial	Alpha	Self-explanatory
33	Sex	M F	Male Female
34-41	Date of Birth (Mandatory Field)	Numeric (MMDDCCYY)	Examples: 08281948 08001948 All zeros "00000000" are acceptable if unknown
42-44	Reserved	Blank	
45-47	Agency Code (Mandatory Field)	Numeric	Reference: State Agency Codes, Handbook Section 1.250
48-49	Reserved	Blank	

50	Category of Assistance Code (Mandatory Field) NOTE: Earnings requests cannot be used with Codes H,I or S. Some Codes are only to be used by certain States (A, B, D or U). Other Codes allow all States to submit earnings requests.	A B C	Aid to the Aged Aid to the Blind Temporary Assistance to Needy Families
		D F H I J K N P S U	Aid to the Disabled Food Stamps Health Maintenance, Buy-In or Attempted Buy-In Income Maintenance TANF and FS Medicaid and Food Stamps Title XIX, Medicaid Determination Child Support Enforcement Written Statement of Consent of Individual Unemployment Compensation
51	Direct Wire Input (Internal SSA use only)Do not manually input	W	Record submitted thru SVES. (Internal SSA use only) **STATES SHOULD LEAVE THIS FIELD BLANK.**
52-59	Date of Death	Numeric (MMDDCCYY)	Alleged or invalid data should not be entered. See DPA and DTH in positions 60-62. This field is optional.
60-62	State Communication Code (Mandatory Field)	BDA	Used to initiate BENDEX data exchange and or earnings request, re-accrete or to change positions 50 and/or 68-79.
		DPA	Deletes BENDEX data exchange and or earning request- recipient is no longer eligible for public assistance or death is alleged.
		DTH	Deletes BENDEX data exchange and or earning request- evidence of death or reliable information is on file.

63-66	IEVS Agency Sub code (optional)	Alpha-Numeric	Up to 4 one-position identification codes assigned by coordinating State agency to identify the requesting State agency. This data is not maintained by the BENDEX System and will only be displayed on direct input responses.

67	Reserved	Blank	
68-79	State Control Data	Alpha-Numeric	State identification or welfare case number. Alpha-numeric or packed data may be used. Binary data are not acceptable.
80	Reserved	Blank	

Note: The mandatory fields, identified above, must be present on every record, in order for your data exchange transaction request to process and avoid exception.
If the BENDATA earnings request indicator code in position 12 is set to "E" or "B" then a finder is input to the Beneficiary Earnings Exchange Data System BEERTAP process for an earnings request reply to go to the appropriate state BEER file.

SECTION 1.070   TRANSMITTING BENDATA TO SSA

All input files to the BENDEX system are transmitted to SSA via the CONNECT:
Direct (C:D) software that comprises SSA's File Transfer Management System
(FTMS). The files may be sent directly to the BENDEX system via the BENDATA
file FORMAT as described in the BENDEX manual or via the SVES system as
described in the SVES manual.

To establish a transmission thru FTMS it is necessary for the State to provide
SSA the dataset name of the file on the State side. The CONNECT:Direct software
will establish the proper name for the file on the SSA side as a result of data
hard-coded into the transfer process.

BENDATA REQUEST OPTIONS AND ADVANTAGES ON QUESTIONABLE SSN CLAIM ACCOUNT NUMBERS

The advantage to using SVES as the input mechanism comes from the SVES
verification of the SSN that uses all of SSA's databases to verify the SSN and
identifying information. The input thru BENDEX is limited to the MBR which uses
SOUNDEX to match the name and SSN to the proper record. Since SVES has verified
the SSN/name/DOB the BENDEX system accepts the input even if the MBR does not
match. This results in a higher success return rate from the State input file.

HOW BENDEX EXCHANGE IS ESTABLISHED THROUGH THE BUY-IN PROGRAM

SECTION 1.100 POLICY ON AGENCY RESPONSIBILITIES IN THE BUY-IN PROGRAM

A. INTRODUCTION   Several offices share responsibility in the administration of the Buy-In Program. This section describes the responsibility of each office.

B. PROCESS

1. CMS CO   Has overall responsibility for administration of the buy-in program and specifically for:

- maintaining the TPM record and HI master file
- establishing and coordinating buy-in procedure
- third party buy-in operations
- assisting and training State, SSA FO and CMS RO personnel
- resolving complex buy-in problems
- processing manual actions and computer exceptions

2. CMS RO   Serves as State liaison for:

- training State and SSA personnel
- resolving State inquiries on third party liability
- coordinating data exchange issues with SSA RO when there are overlapping program concerns

3.	**SSA FO**	Responsibilities include:

- assisting beneficiaries in filing for Medicare
- assisting States in obtaining correct beneficiary identifying information
- resolving problem cases
- providing buy-in training to State personnel

4.	**SSA CO**	The Office of Systems is responsible for:

- maintaining the health insurance billing, entitlement and remittance systems, the MBR and the BENDEX System
- assisting CMS CO with State inquiries
- developing BENDEX procedures

5.	**STATE**	The State welfare agency is responsible for:

- updating its file with information furnished by SSA and CMS
- disseminating information to the requesting agencies
- safeguarding personal information disclosed
- assuring that caseworkers understand and utilize the information
- assisting SSA in resolving problem cases
- deleting BENDEX exchange when recipient eligibility ceases

6.	**SSA RO**	Provides assistance to CMS RO on:

- BENDEX policy and technical operation of the system
- the contents of files in the BENDEX System
- notification to SSA CO of suspected systems problems
- data exchange issues where there are overlapping program concerns

C.	**REFERENCE**	CMS Pub. 24, State Buy-In Manual on Supplementary Medical Insurance Enrollment, Chapter III, Section 200.

SECTION 1.110   HOW BUY-IN OPERATIONS ESTABLISH BENDEX EXCHANGE

A.   **INTRODUCTION**   This section describes the interfaces between the CMS Third Party System and SSA's BENDEX, MBR and HI Systems.

B.   **PROCESS**

    1.   **STAGE ONE**   CMS accretes SSI recipients to the buy-in rolls for States that have signed a 1634 Buy-In Agreement. Internal processes between CMS and SSA identify individuals potentially eligible for buy-in. Each month the Third Party System examines the data fields from a SSA file to accrete those individuals receiving assistance benefits or who are entitled to Medicare. The Third Party System determines the effective buy-in date. Buy-in accretion responsibility rests with the State.

    2.   **STAGE TWO**   Buy-in transactions are screened against the SSA HI master to assure that the individual is entitled to Medicare. If a match is not made, additional screening processes are performed. Subsequently matched records re-enter the system for processing.

    3.   **STAGE THREE**   SSI accretion records initiated by CMS are sent in the State buy-in file. The buy-in operations then produce the transactions that are used by SSA to update the MBR and HI master files. These updated records are generated to the BENDEX operation.

    4.   **STAGE FOUR**   The BENDEX operations normally process after the MBR buy-in update so that the latest information may be provided to the State. In any case, benefit and Medicare information is extracted to generate a BENDEX output record and establish a BENDEX data exchange. This will be included in the daily process. A BENDEX record with data exchange in place will be generated to the state whenever the buy-in is processed, changed or terminated.

SECTION 1.120   HOW MEDICARE CASES BASED ON DISABILITY ARE ACCRETED

A.   INTRODUCTION   When no record is found on the HI master file for a person who is under 65, the MBR is checked to determine if future SMI eligibility will be based upon disability or end stage renal disease entitlement. This explains what happens if the disabled beneficiary is entitled for less than 24 months.

B.   PROCESS   When the State attempts to buy-in for a disabled person who has not completed the 24-month SMI waiting period, a BENDEX record is generated to establish data exchange. The buy-in State will be notified:

- of any later change which could affect eligibility for buy-in coverage; and
- when the beneficiary is automatically enrolled for SMI during the 22nd month of disability entitlement.

BENDEX attempted buy-in accretions can be identified by the presence of Code A in position 218 of the BENDEX record. The HI master is usually established 2 months prior to SMI entitlement.

SECTION 1.125   HOW TO PROCESS ATTEMPTED BUY-IN CASES

A.   INTRODUCTION   Although a State's buy-in accretion request may be rejected by CMS' TP System because the item did not match on the HI master file, it may match on the MBR and was fully processed by the BENDEX System. The accreted disabled beneficiary will be entitled to Medicare within the next 2 years. The BENDEX exchange will remain active unless SSA places the beneficiary in a terminated status. The State therefore is responsible for deleting BENDEX exchange if the client becomes ineligible for public assistance.

B.   PROCEDURE   Take additional action as described below:

- If ongoing BENDEX exchange is appropriate, prepare a BENDATA record using a Category of Assistance Code of H.
- If ongoing exchange is not appropriate, prepare a BENDATA record using State Communication Code DPA.

If you do not want to receive Source Code A records prepare a written request to the SSA RO to request these records be dropped.

C. REFERENCES   Types of BENDATA Records, Handbook Section 1.030
Parts of the BENDATA Record, 10 Handbook Section 1.060

SECTION 1.130   FACTS ABOUT THE STATE CONTROL DATA FIELD

A.   DESCRIPTION   The State control data field will sometimes be blank or display a number that was not assigned by your State. Described below are some occasions when this may occur.

1.   Pseudo SCD   When CMS has responsibility for accreting a SSI recipient under the buy-in program, positions 68-79 of the BENDATA record may display the recipient's BOSSN plus the SSA county code of residence. The BOSSN is present so that the State can identify the recipient if records are compared with the SDX file. The pseudo SCD may be updated by input of a current BENDATA accretion record.

2.   Missing Data   a.   Input a current BENDATA accretion with the appropriate state control data. This will update the state control data.

       b.   State control data are not displayed on public welfare accretions because the SSA Field Office does not have a facility for entering a case number.

3.   Conflict Cases   In some conflicting Agency situations, BENDEX will not return to the State its own SCD. This may result from deletion of an existing welfare number on the MBR during the buy-in process before a new welfare number can be annotated.

SECTION 1.140 RECONCILING BENDEX AND Buy-In DISCREPANCIES

A.   INTRODUCTION   Since the inception of the Medicare program, incompatibilities have existed between the MBR and the HI master files that cannot be resolved through a normal data exchange. This section lists some situations where assistance should be requested.

B.   PROCEDURE

1. Case File Review   Review the case file and determine if the discrepancy was due to:

- Late accretion
- Computer exception
- Change in SSA claim number

2.   When to Contact SSA   Contact SSA if:

- State is billed and BENDEX continues to show no SMI entitlement.
- Buy-in coverage period has ended and BENDEX shows the State as premium payer.
- Both the State and recipient are billed.
- State is billed and SMI payments are being deducted from the Social Security check.

C. REFERENCES   State - State Buy-In Manual, Chapter II, Systems SSA – State Enrollment of Eligible Individuals, POMS Section HI 00815.000

SECTION 1.220   PARTS OF THE BENDEX RECORD

A.   BENDEX RECORD LAYOUT

The first record on the BENDEX output file is a header label.

DESCRIPTION of
BENDEX HEADER FIELDS
This section identifies the data tag name, each position number and a brief explanation of the information it contains.

POSITION #	DATA ELEMENT	VALUES	DESCRIPTION
1-4	Filler	'UHL1'	Header Label constant
5-10	File Name	'BENDEX'	Header Label constant
11-12	Filler	' A'	Header Label constant
13-15	Agency Code	Numeric	Three position State Agency Codes, See Handbook Section 1.250
16	Filler	Blank	
17-22	File Run Date	Numeric (MMDDYY)	BENDEX run date
23-30	Filler	' CK DUE '	Header Label constant
31-34	Check Due Date	Numeric (MMYY)	Date the next Social Security check will be paid
35	Filler	Blank	
36-38	File Type	Blank or 'BRI'	Daily BENDEX files will contain blanks. BRI BENDEX files will contain 'BRI'
39-800	Filler	Blanks	

DESCRIPTION of
BENDEX FIELDS
This section identifies the data tag name, each position number and a brief explanation of the information it contains.

POSITION #	DATA ELEMENT	VALUES	DESCRIPTION
1-9	CAN/SSN	Numeric	Claim number under which SSA benefit is filed.

Position	Field Name	Type	Description
		Numeric	• Recipient's own SSN when they are a primary beneficiary. In this situation the CAN is equal to the BOAN/SSN plus the BIC. If the beneficiary is receiving benefits as an auxiliary or spouse on someone else's account, the CAN does not equal the BOAN/SSN
			• When SUR UNM records are returned with the State input SSN in positions 71-79, the CAN displayed here is probably an unrelated cross-reference number and should not be used to overlay an SSN you previously validated. See Handbook Section 1.600.
10-11	BIC	Alpha-Numeric codes	Identifies the type of benefit received. See Handbook Section 1.820 for values and explanations.
12-31	BLN-Beneficiary Last Name	Alpha	Left justified if fewer than 20 positions.
32-46	BGN-Beneficiary Given Name	Alpha	Left justified if fewer than 15 positions.
47-61	BMN-Beneficiary Middle Name	Alpha	Left justified if fewer than 15 positions.
62-65	BSN-Beneficiary Suffix Name	Alpha	Left justified if fewer than 4 positions.
66	Sex	Alpha	Matched records will display the SSA sex code M-male or F- female.
67-88	Payee Name and Address line-1	Alpha /numeric	22 Positions payee name and address data (variable field)
89-110	Payee Name and Address line-2	Alpha /numeric	22 Positions payee name and address data (variable field)
111-132	Payee Name and Address line-3	Alpha /numeric	22 Positions payee name and address data (variable field)
133-154	Payee Name and Address line-4	Alpha /numeric	22 Positions payee name and address data (variable field)
155-176	Payee Name and Address line-5	Alpha /numeric	22 Positions payee name and address data (variable field)
177-198	Payee Name and Address line-6	Alpha /numeric	22 Positions payee name and address data (variable field)
199-203	ZIP Code		5 position address ZIP Code
204-208	FILLER	BLANK	5 positions for future use

209-213	State and County Code	Numeric	A five-position code reflecting the residence of the beneficiary. The first two positions represent the State code; the remaining positions are the SSA assigned county codes.
214	Direct Deposit Indicator (DAN)	C or S or blank	Reflects the type of account to which payment is being deposited. C= Checking account S= Savings account Blank when no direct deposit
215-217	Agency Code	Numeric	Three position State Agency Codes, See Handbook Section 1.250
218	Source Code	A	Request originated from State's attempt to buy-in for a disabled person who is in the 24-month SMI-waiting period.
		B	Request originated as a result of State buy-in activity.
		C	Response generated by SSA to report a change.
		D	Request originated from direct submission by a State.
		R	Reimplementation response generated by SSA at the request of the State.
219	Category of Assistance Code	Alpha	The most recent code submitted by a State on the BENDATA input file. See Handbook Section 1.060
		Blank	An invalid code was received from the buy-in system. A blank was annotated to the MBR.
220	DWI Code	W Blank	Record submitted through SVES. Not applicable.
221	Earnings Request Indicator	E or BLANK	E-Earnings information was requested. Earnings information will be released on the BEER record.
222-233	State Control Data	Alpha-Numeric or packed decimal characters	• State identification or welfare case number entered on BENDATA record. • Nine digit SSN and three digit SSA county code of residence for automatic buy-in of SSI recipients. • When Source Code (Position # 218) is equal to "C", the data previously annotated to the MBR. See Handbook Section 1.130.

Position	Data Element	Type	Description
234-237	IEVS Agency Sub code (This data element originates from the BENDATA record and is not maintained by SSA.)	Alpha-Numeric	Up to 4 codes assigned by the coordinating agency that identifies the requesting agency to which the data is to be released. This field is optional.
238-239	Old BIC	Alpha-Numeric	• State input BIC is incorrect and differs from the MBR BIC or • Change in type of SSA benefit received.
		Blank	• State did not furnish a BIC, or • Data input by State agrees with SSA record.
240-248	SSN	Numeric	• The SSN furnished on the State's BENDATA record; or • The BOSSN.
		Blank	• The record was not acceptable or the SSN is not available. NOTE: The SSN may be unverified.
249-250	Payment Status Code (LAF)	Alpha-Numeric	A one or two- position code reflecting the SSA payment status for this beneficiary. This payment status code and the effective date determines if entitlement is current and overrides any other entitlement factors.
	Adjustment:	AD	Adjusted for dual- entitlement
		AS	Adjusted for simultaneous entitlement
		A9	All other adjustment actions.
	Current Payment:	CP	Current Payment Status Code.
	RRB Involvement	E	RRB paying benefits
	Deferred	DP	Receipt of public assistance.
		DW	Receipt of worker's compensation.
		D1	Engaging in foreign work.
		D2	Beneficiary overpaid because of work.
		D3	Auxiliary's benefits withheld because of D2 status for primary beneficiary.
		D4	Failure to have child in care.
		D5	Auxiliary's benefits withheld because of a D1 status for primary beneficiary.
		D6	Deferred to recover overpayment for reason not attributable to earnings.
		D9	Miscellaneous deferment
	Denied:	N	Disallowed claim

	ND	Disability claim denied.
Delayed:	K	Advanced filing for deferred payment.
	L	Advanced filing
	P	Adjudication pending.
	PB	Benefits delayed, due but not paid.
	PT	Claim terminated from delayed status.
	R	Kill Credit (deletes payment record)
Suspended:	S0	Determination of continuing disability is pending.
	S1	Beneficiary engaged in work outside the U.S.
	S2	Beneficiary is working in the U.S. and expects to earn in excess of annual allowable limit.
	S3	Auxiliary's benefits withheld because of S2 status of primary beneficiary.
	S4	Failure to have child in care.
	S5	Auxiliary's benefits withheld due to S1 status for primary beneficiary.
	S6	Check was returned - correct address being developed.
	S7	Disabled beneficiary suspended due to- refusal of vocational rehabilitation; imprisoned; extended trial work period.
	S8	Suspended while payee is being determined.
	S9	Suspended for reason not separately defined.
	SD	Technical entitlement only. Beneficiary is entitled on another claim.
	SF	Special age 72 beneficiary fails to meet residency requirement.
	SH	Special age 72 beneficiary is receiving a Government pension.
	SJ	Alien suspension
	SK	Beneficiary has been deported.
	SL	Beneficiary resides in a country to which checks cannot be sent.
	SM	Beneficiary refused cash benefits (entitled to HI-SMI only).
	SP	Special age 72 beneficiary suspended due to receiving public assistance.
	SS	Post secondary student summer suspension.
	SW	Suspended because of worker's compensation.
	SQ	Disabled Beneficiary suspended due to participation in DEMO Project.
Terminated:	TA	Terminated prior to entitlement.
	TB	Mother, father terminated because beneficiary is entitled to disabled widow(er)'s benefits.
	TC	Disabled widow attained age 62 and is not entitled as an aged widow.
	TJ	Advanced-filed claim terminated after maturity.
	TL	Termination of post secondary student.

		TP	Terminated because of change in type of benefit or post-entitlement action.
		T0	Benefits are payable by some other agency.
		T1	Terminated due to death of the beneficiary.
		T2	Auxiliary terminated due to death of the primary.
		T3	Terminated due to divorce, marriage or remarriage of the beneficiary.
		T4	Child attained age 18 or 22 and is not disabled; mother/father terminated because last child attained age 18.
		T5	Beneficiary entitled to other benefits equal or larger.
		T6	Child is no longer a student or disabled; or the last entitled child died or married.
		T7	Child beneficiary was adopted.
		T8	Primary beneficiary no longer disabled or the last disabled child no longer disabled.
		T9	Terminated for reason not separately defined.
	Uninsured:	U	Beneficiary is entitled only to HI or SMI.
	Withdrawal:	W	Withdrawal before entitlement.
	Other adjustment or termination status:	X0	Claim transferred to RRB.
		X1	Beneficiary died.
		X5	Entitled to other benefits.
		X7	HIB/SMIB terminated.
		X8	Payee is being developed.
		X9	Terminated for reason not separately defined.
		XD	Withdrawn for adjustment
		XK	Deportation
		XR	Withdraw from SMIB.
251-256	DOEI-Date of Entitlement Initial	Numeric (MMCCYY)	Initial entitlement date to SSA benefits. If different from DOEC, this may indicate that the beneficiary has more than one period of entitlement.
257-262	DOEC-Date of Entitlement Current	Numeric (MMCCYY)	Current entitlement date to SSA benefits.
263-268	DDO- Date of Disability Onset	Numeric (MMCCYY)	If no date is present then either disability is not involved or the onset was prior to 1975.
269-271	Filler	Blank	3 POSITIONS FOR FUTURE USE
272-279	Date of Birth	Numeric (MMDDCCYY)	See Handbook Section 1.265 for data match information
280	Proof of Birth Indicator	Alpha	P = proven Blank = not proven

281-288	Beneficiary Date of Death	Numeric (MMDDCCYY)	Month, day, century and year of death.
289	Proof of Death Code	Alpha	P = proven Blank = not proven
290-297	Communica-tion Code	Alpha-Numeric	Codes derived by the BENDEX SYSTEM to help the state interpret the data received.
	Codes for fully processed records:	WAS XXX (XXX = state code from the old MBR)	BENDEX exchange is transferred to your agency: Agency XXX (XXX = state code from the old MBR) will no longer receive BENDEX exchange. (Remark sent to the state submitting a "BPA" BENDATA file) See COMM Code CF XXX below.
		MATCHED	SSN FOUND. Current data was extracted from the MBR.
		REP PAYE	This is a fully processed record with current data extracted from the MBR. The check is payable to a Representative Payee for the beneficiary.
		FIN MMYY (MMYY equals date of termination)	The benefits for this beneficiary terminated for the month indicated. If earnings data was requested, it will be sent. If positions 249-250 are T1, this date reflects the month and year of death.
		CHILD SP	This is the initial child support enforcement inquiry for this beneficiary.
		XREF NUM	Beneficiary is terminated on this record; there is no cross-reference MBR or other entitlement.
		UTL XREF	Pertinent data was extracted on this claim number. No additional MBR data has been located, for a cross-reference account number.
		ENFORXXX (XXX = state code from BENDATA file)	For your information, another state agency XXX (XXX = state code from BENDATA file) has made a child support enforcement inquiry on this beneficiary. (Remark sent to the current data exchange agency on the MBR) Jurisdiction is not changed.
		JURISXXX (XXX = state code from the MBR)	You have made a child support enforcement inquiry for this beneficiary. Agency XXX (XXX = state code from MBR) has ongoing BENDEX jurisdiction. (Remark sent to the state submitting a BENDATA file with a "P" in CAC)

	CF XXX (XXX = state code from BENDATA file)	This is the last BENDEX record you will receive for this individual. BENDEX exchange was transferred to agency XXX (XXX = state code from BENDATA file). If there is a conflict, case should be reviewed for investigation of possible fraud. (Remark sent to the old data exchange agency on the MBR) This code is generated where: • A direct input and a buy-in accretion are received from different States. The buy-in State will receive the CF record. • Two direct input accretions are received from different States. The nonresident State will receive the CF record. Residency is determined by positions 232-236 below. • A single direct input accretion is received from another State. BENDEX exchange was transferred to agency XXX. (Positions 232-236 were not checked in this situation.) Conflict may be the result of address change, split household or possible fraud.
	NOTITLE2	Recipient is not entitled to SSA benefits. No benefit record found for this account number.
Codes for records without MBR data:	B-I TERM	Beneficiary was deleted from State's buy-in account and BENDEX exchange is no longer appropriate. If recipient is eligible under some other program, you should submit a direct input accretion.
	DELETED	A direct input record was processed with communication code DPA or DTH.
	NODELXXX (XXX = state code from the MBR)	You requested deletion of a beneficiary for which another State has jurisdiction. Your request conflicts with Agency XXX (XXX = state code from the MBR). Case review may be appropriate. (Remark sent to the state submitting a "DTH" OR "DPA" BENDATA file)
	DIEDMMYY (MMYY equals date of death from MBR)	The number holder on this account is deceased. There are no known survivors; death payment only. If the State's surname does not match the MBR surname, the code SUR UNM is generated.

	DOB UNM		There are at least two beneficiaries with the same surname and the DOB match could not be made. See Handbook Section 1.265.
	GIV UNM		A beneficiary on this claim matches the surname, however, the first name and DOB do not match or the recipient may be on our MBR under a different surname. See Handbook Section 1.265.
	SUR UNM		The recipient's surname is different from the beneficiaries on this claim, but the first name and DOB match; or the input SSN was not correct. The recipient may have a different surname on our MBR. See Handbook Section 1.265.
	NO AUTH		Category of Assistance Code (position 50) on the BENDATA record was invalid or blank. If SVES was input (position 68) CAC was invalid.
	NO DEX		Your record was dropped because another state with a lower agency code was input simultaneously. Re-evaluate your jurisdiction and re input.
	BOAN UNM		This SSN was submitted by direct wire input and a match could not be made. You may need to submit a SSA-1610 to the local SSAFO.
	NO FILE		CAN/SSN is not on MBR.
	IMP CAN		The SSN/CAN on the BENDATA record is invalid or impossible, or has not been issued by SSA.
			NONEXAMPLES: 000000000
			579335WA
	IMP CODE		Positions 60-62 on the BENDATA record are invalid or blank.
298-300	Blank	Filler	3 POSITIONS FOR FUTURE USE
301-306	Effective Date	Numeric-MMCCYY	Payment History current effective date of current payment
307-311	Monthly Benefit Payable (MBP)	Numeric $$$$¢	The current net amount due after deductions. Note: Money amounts are still displayed where the beneficiary was previously entitled but is in a nonpayment status (check Payment Status Code).
		000000	Zeros normally appear if the beneficiary was denied benefits.
		Blank	Entry is not applicable.

312-316	Gross Amount Payable (MBA)	Numeric $$$$¢	The monthly SSA benefit due before collection of SMI premium, overpayment, attorney fees or unpaid maritime tax.
317-321	Net Monthly Benefit Amount (MBC)	Numeric $$$$¢	The actual money amount payable before SMI deductions after dollar rounding.
322-324	Filler	Blank	3 POSITIONS FOR FUTURE USE
325-333	Verified BOAN	Numeric	Beneficiary's own verified Account Number
334	MED STAT	Alpha	Indicates the account from which Medicare premiums are being deducted. A= active paying account or blank indicates that premiums are deducted from this account. I= inactive, premiums not deducted from this account.
335-343	Dual Entitlement SSN	ALPHA-Numeric	The other SSN under which the beneficiary is entitled. Spaces if not available.
344-345	Dual Entitlement BIC	Alpha-Numeric	Indicates the type of benefit to which the beneficiary is dually or technically entitled.
346	Dual Entitlement Indicator	Alpha	D-Dual Entitlement; T-Triple Entitlement; Blank-No other entitlement.
347-355	Triple Entitlement SSN	Alpha-Numeric	The third account on which the other entitlement exists for Title II benefits. Spaces if blank
356-357	Triple Entitlement BIC	Alpha-Numeric	Indicates the type of benefit to which the beneficiary is entitled.
358-366	Cross Reference SSN	Alpha-Numeric	The account on which actual or potential entitlement exists. If a dual entitlement account number is provided and it is equal to the Cross Reference SSN, this field will be blank. Spaces if blank.
367-368	Cross Reference BIC	Alpha-Numeric	Indicates the type of other Title II benefit. If a dual entitlement BIC is provided and it is equal to the Cross Reference BIC, this field will be blank.
369-374	Record Processing Date	Numeric date MMDDYY	The date when BENDEX operations were processed.
375-376	Blank	Filler	2 Positions for future use
377	Payment Cycling Indicator	Numeric	Indicates when the benefit check was released
378-384	Retro Payment Amount	Numeric $$$$$cc	Amount of underpayment for a beneficiary. A beneficiary receiving directed installments or any beneficiary receiving Title II benefits. This could be a premium refund.
385-390	Ending Date for OP DED	Numeric- MMCCYY	The month, century and year that overpayment recovery will cease. Benefits will be resumed at the full rate the following month.
391-393	Blank	Filler	3 POSITIONS FOR FUTURE USE

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394-399	SSI Ent/Term Date	Numeric-MMCCYY	The month of first payment or the month following the month of last payment.
400	SSI Status Code	Alpha	Reflects the beneficiary's status in the SSI program.
		A	Individual eligible for SSI and not eligible for Medicaid or third party buy- in.
		B	Terminated due to excess income resulting from title II benefit rate increases.
		C	Conditional SSI payment.
		D	Denied
		E	Receives Federal payment
		G	SSI recipient engaging in SGA; not eligible for special SSI payment; retains eligibility for titles XIX and XX.
		I	Ineligible spouse or parent, or essential person.
		M	SSI recipient engaging in SGA; eligible for special SSI.
		P	Pending SSI determination.
		S	Receives State supplement.
		T	Terminated for reasons not specifically defined.
		U	Terminated due to death; source of report unknown.
		V	Terminated via T30 procedure; not reaccreted.
		W	State supplement terminated (no longer used)
		X	Terminated due to death.
		Y	Terminated due to excess income.
		Z	Terminated due to excess resources.

401-403	Blank	Filler	3 POSITIONS FOR FUTURE USE
404-414	RR Claim Number	Alpha-Numeric	RRB claim account number. This number is not valid for entering in BENDATA records.
415	RR Status Code	Alpha	One letter code to indicate the status of Railroad Claim: A-indicates a current payment; T-indicates Railroad benefit terminated. NOTE: Obsolete codes F or S may appear on old records.
416-421	RRB Jurisdiction Start	Numeric-MMCCYY	Shows the date the number holder's Railroad Annuitant claim was effective.
422-427	RRB Jurisdiction Stop	Numeric-MMCCYY	Shows the date the number holder's Railroad Annuitant's benefits stopped.
428-430	Blank	Filler	3 POSITIONS FOR FUTURE USE
431-435	Monthly OP Ded Amt	Numeric-$$$$c	Reflects the monthly amount withheld from the benefits to recover an overpayment.
436-440	SSI Overpmt Amt Withheld	Numeric-$$$$c	Shows the amount the number holder was overpaid in SSI benefits. Sometimes a number holder receives SSI benefits prior to receiving SSA benefits. Once the SSA benefits are awarded, a portion of the SSI benefits can be withheld. This withholding amount is separate and in addition to the Monthly OP Ded Amt above.
441-445	Garnishment Amount Withheld	Numeric-$$$$c	The amount of money withheld from the monthly payment to satisfy a court ordered garnishment. This withholding amount is separate and in addition to any Monthly OP Ded Amt above.
446-448	Blank	Filler	3 POSITIONS FOR FUTURE USE
449-454	HI Conts Period	Numeric-MMCCYY	Earliest continuous date of entitlement to HI regardless of basis type
455	*Number of HI Occurrences	Numeric	Number of periods the number holder has for Hospital Insurance. Valid entries are '1', '2' or '3'
456-460	HI Premium Amount	Numeric-$$$$c	The amount withheld for HI part A Medicare coverage, when Health Insurance is premium HI
461-463	Blank	Filler	3 POSITIONS FOR FUTURE USE

464-469	*First HI Start Date	Numeric-MMCCYY	Start date for the basis type
470-475	First HI Term Date	Numeric-MMCCYY	Effective date for the first month of non-coverage of the previous period of HI. The termination date can be future dates. An example: A date of 052001 means that the last day of HI coverage was 04/30/01.
476	HI Basis	Alpha	Valid entries- 'A' for Age; 'D' for Disabled; 'E' for End Stage Renal, 'W' for Working Disabled, and 'H" Health Hazard of Libby Cases.
477	HI NON COVERED REASON	Alpha	A -Age 65 convert, C -DIB ceased, D-Denied, I -Invalid enroll, Q-Uninsured to insured, R –Refusal, N-No longer renal, P-Premium nonpayment, U- Unknown, V- Voided enrollment, W- Enrollment withdrawal, S- No SMI coverage, T -T2 Term, X -Withdrawal of application
478	HI TYPE	Alpha	F- Free, P- Premium HI
479	HI PERIOD		A –Annual Enrollment Period, D-Initial Enrollment Period based on same or related DIB impairment, G-General Enrollment Period, I –Initial Enrollment Period, N -Not within any enrollment period, Q- Qualified Medicare Beneficiary enrollment, R-Reinstated following appeal, S – Special Enrollment Period, T – Transfer, U –Unknown, X -Enrollment based on EBO provisional, W- No Medicare waiting period.
480-482	Blank	Filler	3 POSITIONS FOR FUTURE USE
483-488	*Second HI Start Date	Numeric-MMCCYY	Second HI Start Date for this Basis type.
489-494	Second HI Term Date	Numeric-MMCCYY	The second period when HI was terminated for this Basis type.
495	HI BASIS	Alpha	Valid entries- 'A' for Age; 'D' for Disabled; 'E' for End Stage Renal, 'W' for Working Disabled, and 'H' Health Hazard or Libby Cases.
496	HI NON COVERED REASON	Alpha	A -Age 65 convert, C -DIB ceased, D-Denied, I -Invalid enroll, Q-Uninsured to insured, R –Refusal, N-No longer renal, P-Premium nonpayment, U- Unknown, V- Voided enrollment, W- Enrollment withdrawal, S- No SMI coverage, T -T2 Term, X -Withdrawal of application
497-499	Blank	Filler	3 POSITIONS FOR FUTURE USE
500-505	*Third HI Start Date	Numeric-MMCCYY	Third HI Start Date for this Basis type.
506-511	Third HI Term Date	Numeric-MMCCYY	The third period when HI was terminated for this Basis type.

512	HI BASIS	Alpha	Valid entries- 'A' for Age; 'D' for Disabled; 'E' for End Stage Renal, 'W' for Working Disabled, and 'H' Health Hazard or Libby Cases.
513	HI NON COVERED REASON	Alpha	A -Age 65 convert, C -DIB ceased, D- Denied, I -Invalid enroll, Q- Uninsured to insured, R –Refusal, N- No longer renal, P-Premium nonpayment, U- Unknown, V- Voided enrollment, W- Enrollment withdrawal, S- No SMI coverage, T -T2 Term, X - Withdrawal of application
514-516	Blank	Filler	3 POSITIONS RESERVED FOR FUTURE USE
517-519	HI THIRD PARTY PREMIUM PAYER		HI Third party payer code P01-P99;P0A-P0Z = third party premium surcharge, S01-S99 = state billing, T01-Z98 = Private third party billing, Z99 = Conditional state group payer
520-525	HI THIRD PARTY START DATE	Numeric-MMCCYY	The effective date of the HI third party premium payer
526-531	HI THIRD PARTY STOP DATE	Numeric-MMCCYY	The date the HI third party premium payment stopped.
532	HI THIRD PARTY CATEGORY	Alpha	S- state, P- Private, Q- QMB Conditional
533-535	Blank	Filler	3 POSITIONS RESERVED FOR FUTURE USE
536-541	*SMI CONTS PERIOD	Numeric-MMCCYY	Earliest continuous date of entitlement to SMI regardless of basis type
542	NUMBER OF SMI OCCURRENCES	Numeric	Number of periods the number holder has for Supplemental Medical Insurance entitlement. Valid entries are '1', '2' or '3'.
543-547	SMI PREMIUM AMOUNT	Numeric-$$$$¢	The SMI premium amount collectible which could include any additional penalty amount.
548-550	Blank	Filler	3 POSITIONS RESERVED FOR FUTURE USE
551-556	*First SMI Start Date	Numeric-MMCCYY	The effective date of the first period of Supplemental Medical Insurance for the current Basis type.
557-562	First SMI Term Date	Numeric-MMCCYY	The effective date for which a previous period of Part B coverage was terminated, that is, the first month of non-coverage. The term date can be future dates. EXAMPLE: A date of 02/01 means the last covered month was 01/01, specifically 1/31/2001.
563	SMI BASIS	Alpha	Valid entries- 'A' for Age; 'D' for Disabled; 'E' for End Stage Renal, 'W' for Working Disabled, and 'H" Health Hazard or Libby Cases.

564	SMI NON COVERED REASON	Alpha	A -Age 65 convert, C -DIB ceased, D- Denied, I -Invalid enroll, Q- Uninsured to insured, R –Refusal, N- No longer renal, P-Premium nonpayment, U- Unknown, V- Voided enrollment, W- Enrollment withdrawal, S- No SMI coverage, T -T2 Term, X – Withdrawal of application
565	SMI PERIOD	Alpha	A-Annual Enrollment Period, D – Initial EP based on same or related DIB impairment, G –General EP, I – Initial EP, N -Not within any enrollment period, Q- QMB enrollment, R -Reinstated following appeal, S – Special EP, U –Unknown, X- Enrollment based on EBO provisional, W - No Medicare waiting period
566-568	Blank	Filler	3 POSITIONS RESERVED FOR FUTURE USE
569-574	*Second SMI Start Date	Numeric- MMCCYY	The effective date of the second period of Supplemental Medical Insurance for this Basis type.
575-580	Second SMI Term Date	Numeric- MMCCYY	The date the number holder's second period of Supplemental Medical Insurance ended.
581	SMI BASIS	ALPHA	Valid entries- 'A' for Age; 'D' for Disabled; 'E' for End Stage Renal, 'W' for Working Disabled, and 'H' Health Hazard or Libby Cases.
582	SMI NON COVERED REASON	ALPHA	A -Age 65 converted, C –DIB ceased, D- Denied, I -Invalid enroll, Q- Uninsured to insured, R –Refusal, N- No longer renal, P-Premium nonpayment, U- Unknown, V- Voided enrollment, W- Enrollment withdrawal, S- No SMI coverage, T -T2 Term, X – Withdrawal of application
583-585	Blank	Filler	3 POSITIONS RESERVED FOR FUTURE USE
586-591	*Third SMI Start Date	Numeric- MMCCYY	The effective date of the third period of Supplemental Medical Insurance for this Basis type.
592-597	Third SMI Term Date	Numeric- MMCCYY	The date the number holder's third period of Supplemental Medical Insurance ended.
598	SMI BASIS	ALPHA	Valid entries- 'A' for Age; 'D' for Disabled; 'E' for End Stage Renal, 'W' for Working Disabled, and 'H' Health Hazard or Libby Cases.
599	SMI NON COVERED REASON	ALPHA	A -Age 65 convert, C –DIB ceased, D- Denied, I -Invalid enroll, Q- Uninsured to insured, R –Refusal, N- No longer renal, P-Premium nonpayment, U- Unknown, V- Voided enrollment, W- Enrollment withdrawal, S- No SMI coverage, T -T2 Term, X -Withdrawal of application
600-602	Blank	Filler	3 POSITIONS RESERVED FOR FUTURE USE
603-605	SMI PREMIUM PAYER	Alpha	010-650- The agency code for the State billed for SMI premium payments. 700- Civil Service OPM. A01-R99- Indicates it is a private payer Group Payer Enrollment.

606-611	SMI THIRD PARTY START DATE	Numeric-MMCCYY	The date for which a third party accepted liability of first paid Part B premiums.
612-617	SMI THIRD PARTY STOP DATE	Numeric-MMCCYY	The last month for which a third party no longer accepted liability for Part B premiums. The third party has paid Part B premiums due for the month indicated.
618	SMI THIRD PARTY CATEGORY	ALPHA	C- Civil, P- Private, S- State
619-621	Blank	Filler	3 POSITIONS RESERVED FOR FUTURE USE
622-626	VARIABLE SMI PREMIUM	Numeric-$$$$C	An amount lower than the regular amount of Supplemental Medical Insurance premium.
627-632	VARIABLE SMI START DATE	Numeric-MMCCYY	Variable Supplemental Medical Insurance start date.
633-638	VARIABLE SMI TERM DATE	Numeric-MMCCYY	Variable Supplemental Medical Insurance term date.
639-644	*CTZN-START DATE 1	Numeric-MMCCYY	The first month and year of a client's citizenship began to a particular country. ***FIRST OCCURRENCE**
645-650	CTZN-STOP DATE 1	Numeric-MMCCYY	The last month and year of a client's citizenship ended to a particular country. FIRST OCCURRENCE
651-652	CTZN-COUNTRY 1	2 positions ALPHA	2 Position country of citizenship FIRST OCCURRENCE See valid country codes see handbook section 1.255
653	CTZN-US PROOF 1	1 position ALPHA	This position is conditional, based on the country of citizenship being the United States (US). The values are **N**- not proven, **Y**- proven, **C**- presumed **Blank-** when the country of citizenship is equal to anything other than US. FIRST OCCURRENCE
654-659	*CTZN-START DATE 2	Numeric-MMCCYY	The first month and year of a client's citizenship began to a particular country. ***SECOND OCCURRENCE**
660-665	CTZN-STOP DATE 2	Numeric-MMCCYY	The last month and year of a client's citizenship ended to a particular country. SECOND OCCURRENCE
666-667	CTZN-COUNTRY 2	2 positions ALPHA	2 Position country of citizenship SECOND OCCURRENCE See valid country codes see handbook section 1.255
668	CTZN-US PROOF 2	1 position ALPHA	This position is conditional, based on the country of citizenship being the United States (US). The values are N- not proven, Y- proven, C- presumed Blank- when the country of citizenship is equal to anything other than US. SECOND OCCURRENCE
669-674	*CTZN-START DATE 3	Numeric-MMCCYY	The first month and year of a client's citizenship began to a particular country. **THIRD OCCURRENCE**
675-680	CTZN-STOP DATE 3	Numeric-MMCCYY	The last month and year of a client's citizenship ended to a particular country. THIRD OCCURRENCE

681-682	CTZN-COUNTRY 3	ALPHA	2 Position country of citizenship. THIRD OCCURRENCE See valid country codes see handbook section 1.255
683	CTZN-US PROOF 3	ALPHA	This position is conditional, based on the country of citizenship being the United States (US). The values are N- not proven, Y- proven, C- presumed Blank- when the country of citizenship is equal to anything other than US. THIRD OCCURRENCE
684-800	Blank	Filler	117 POSITIONS RESERVED FOR FUTURE USE

*There are three occurrences provided for the HI, SMI and Citizenship data which begin with the most current/newest period to the older period in that order.

B. **LIST OF BENDEX HEADER FIELD NAMES AND RECORD POSITIONS**   Below please find a field length and position number layout of the BENDEX header record.

RECORD POSITION	FIELD NAME	FIELD LENGTH
1-4	CONSTANT VALUE 'UHL1'	4
5-10	FILE-NAME VALUE 'BENDEX'	6
11-12	CONSTANT VALUE ' A'	2
13-15	STATE-AGENCY-CODE	3
16	FILLER VALUE BLANK	1
17-22	FILE-RUN-DATE (MMDDYY)	6
23-30	CONSTANT VALUE ' CK DUE '	8
31-34	CHECK-DUE-DATE (MMYY)	4
35	FILLER VALUE BLANK	1
36-38	FILE-TYPE VALUE BLANKS OR 'BRI'	3
39-800	FILLER VALUE BLANKS	762

LIST OF BENDEX FIELD NAMES AND RECORD POSITIONS   Below please find a field length and position number layout of the BENDEX file.

RECORD POSITION	FIELD NAME	FIELD LENGTH
1-9	CAN	9
10-11	BIC	2
12-31	BLN-LAST NAME	20
32-46	BGN-GIVEN NAME	15
47-61	BMN-MIDDLE NAME	15
62-65	BSN-SUFFIX	4
66	SEX	1
67-88	Payee Name and Address LINE 1	22
89-110	Payee Name and Address LINE 2	22
111-132	Payee Name and Address LINE 3	22
133-154	Payee Name and Address LINE 4	22
155-176	Payee Name and Address LINE 5	22
177-198	Payee Name and Address LINE 6	22
199-203	ZIP CODE	5
204-208	BLANK	5
209-213	STATE AND COUNTY CODE	5
214	DIRECT DEPOSIT INDICATOR (C OR S)	1
215-217	AGENCY CODE	3
218	SOURCE CODE	1

219	CATEGORY OF ASSISTANCE CODE	1
220	DWI Code	1
221	EARNINGS REQUEST INDICATOR	1
222-233	STATE CONTROL DATA	12
234-237	IEVS AGENCY SUBCODE	4
238-239	OLD BIC	2
240-248	SOCIAL SECURITY NUMBER	9
249-250	PAYMENT STATUS CODE	2
251-256	DATE OF INITIAL ENTITLEMENT (MMCCYY)	6
257-262	DATE OF CURRENT ENTITLEMENT (MMCCYY)	6
263-268	DISABILITY DATE OF ONSET (MMCCYY)	6
269-271	BLANK	3
272-279	DATE OF BIRTH (MMDDCCYY)	8
280	PROOF OF BIRTH INDICATOR	1
281-288	BDOD (MMDDCCYY) date of death	8
289	PODC-proof of death	1
290-297	COMMUNICATION CODE	8
298-300	BLANK	3
301-306	Effective Date (MMCCYY)	6
307-311	MONTHLY BENEFIT PAYABLE ($$$$¢)	5
312-316	GROSS AMOUNT PAYABLE ($$$$¢)	5
317-321	NET MONTHLY BENEFIT AMT ($$$$¢)	5
322-324	BLANK	3
325-333	VERIFYED BOAN	9
334	MED STAT	1
335-343	DUAL ENTITLEMENT SSN	9
344-345	DUAL ENTITLEMENT BIC	2
346	DUAL ENTITLEMENT INDICATOR	1
347-355	TRIPLE ENTITLEMENT SSN	9
356-357	TRIPLE ENTITLEMENT BIC	2
358-366	CROSS REFERENCE SSN	9
367-368	CROSS REFERENCE BIC	2
369-374	RECORD PROCESSING DATE (MMDDYY)	6
375-376	BLANK	2
377	PAYMENT CYCLING INDICATOR	1
378-384	RETRO PAYMENT AMOUNT ($$$$$¢¢)	7
385-390	ENDING DATE FOR OP DED (MMCCYY)	6
391-393	BLANK	3
394-399	SSI ENT/TERM DATE (MMCCYY)	6
400	SSI STATUS CODE	1
401-403	BLANK	3
404-414	RR CLAIM NUMBER	11
415	RR STATUS CODE	1
416-421	RRB JURISDICTION START (MMCCYY)	6
422-427	RRB JURISDICTION STOP (MMCCYY)	6
428-430	BLANK	3
431-435	MONTHLY OP DED AMT ($$$$¢)	5
436-440	SSI OVERPMT AMT WITHHELD ($$$$¢)	5

441-445	GARNISHMENT AMT WITHHELD ($$$$¢)	5
446-448	BLANK	3
449-454	HI CONTS PERIOD (MMCCYY)	6
455	NUMBER OF HI OCCURRENCES	1
456-460	HI PREMIUM AMOUNT ($$$$¢)	5
461-463	BLANK	3
464-469	*FIRST HI START DATE (MMCCYY)	6
470-475	FIRST HI TERM DATE (MMCCYY)	6
476	HI BASIS	1
477	HI NON COVERED REASON	1
478	HI TYPE	1
479	HI PERIOD	1
480-482	BLANK	3
483-488	*SECOND HI START DATE (MMCCYY)	6
489-494	SECOND HI TERM DATE (MMCCYY)	6
495	HI BASIS	1
496	HI NON COVERED REASON	1
497-499	BLANK	3

500-505	*THIRD HI START DATE (MMCCYY)	6
506-511	THIRD HI TERM DATE (MMCCYY)	6
512	HI BASIS	1
513	HI NON COVERED REASON	1
514-516	BLANK	3
517-519	HI THIRD PARTY PREMIUM PAYER	3
520-525	HI THIRD PARTY START DATE (MMCCYY)	6
526-531	HI THIRD PARTY STOP DATE (MMCCYY)	6
532	HI THIRD PARTY CATEGORY	1
533-535	BLANK	3
536-541	SMI CONTS PERIOD (MMCCYY)	6
542	NUMBER OF SMI OCCURRENCES	1
543-547	SMI PREMIUM AMOUNT ($$$$¢)	5
548-550	BLANK	3
551-556	*FIRST SMI START DATE (MMCCYY)	6
557-562	FIRST SMI TERM DATE (MMCCYY)	6
563	SMI BASIS	1
564	SMI NON COVERED REASON	1
565	SMI PERIOD	1
566-568	BLANK	3
569-574	*SECOND SMI START DATE (MMCCYY)	6
575-580	SECOND SMI TERM DATE (MMCCYY)	6
581	SMI BASIS	1
582	SMI NON COVERED REASON	1
583-585	BLANK	3
586-591	*THIRD SMI START DATE (MMCCYY)	6
592-597	THIRD SMI TERM DATE (MMCCYY)	6
598	SMI BASIS	1
599	SMI NON COVERED REASON	1
600-602	BLANK	3
603-605	SMI PREMIUM PAYER	3
606-611	SMI THIRD PARTY START DATE (MMCCYY)	6
612-617	SMI THIRD PARTY STOP DATE (MMCCYY)	6
618	SMI THIRD PARTY CATEGORY	1
619-621	BLANK	3
622-626	VARIABLE SMI PREMIUM ($$$$¢)	5
627-632	VARIABLE SMI START (MMCCYY)	6
633-638	VARIABLE SMI TERM (MMCCYY)	6

639-644	*CITIZENSHIP START DATE 1 (MMCCYY)	6
645-650	CITIZENSHIP STOP DATE 1 (MMCCYY)	6
651-652	CITIZENSHIP COUNTRY 1	2
653	CITIZENSHIP US PROVEN 1	1
654-659	*CITIZENSHIP START DATE 2 (MMCCYY)	6
660-665	CITIZENSHIP STOP DATE 2 (MMCCYY)	6
666-667	CITIZENSHIP COUNTRY 2	2
668	CITIZENSHIP US PROVEN 2	1
669-674	*CITIZENSHIP START DATE 3 (MMCCYY)	6
675-680	CITIZENSHIP STOP DATE 3 (MMCCYY)	6
681-682	CITIZENSHIP COUNTRY 3	2
683	CITIZENSHIP US PROVEN 3	1
684-800	FILLER	117

*There are three occurrences provided for the HI, SMI and Citizenship data which begin with the most current/newest period to the older period in that order.

SECTION 1.230 HOW THE BENDEX BRI/COLA FILE IS PROCESSED

A.   POLICY   The Social Security amendments provide for an automatic benefit rate increase (BRI) or cost-of-living adjustment (COLA) in RSDI payments each year. The COLA increase for most beneficiaries on the MBR is accomplished electronically about 2 months before the new rate is payable. The BENDEX file will provide advance notice of the new rates to the States.

B.   PROCESS   Usually, after the regular November certification update is completed, a special run applies the increase to all active MBR accounts. After the rate conversion is applied, BENDEX records are selected. The BENDEX file will contain records with the new benefit rate. The BENDEX BRI file, the first daily run after BRI, in essence, is a Reimplementation file automatically generated to report a general benefit rate increase. This special BRI file will include every beneficiary were a data exchange is in place on the MBR.

C.   REFERENCES   Reimplementation Files, see handbook section 1.400 External Labels for BENDEX Files, see handbook section 1.210

SECTION 1.240 LIST OF MBR CHANGES THAT AUTOMATICALLY GENERATE A BENDEX UPDATE RECORD

A.   POLICY   Once the individual is accreted to the BENDEX System, material changes in the claim will automatically generate an updated benefit record. The updated record is included in the next regular BENDEX file after the MBR is updated.

**B. LISTS OF MBR
        CHANGES**

These are the benefit and entitlement factors that will result in generating a change record.

- SMI Status
- Benefit Rate
- Payment Status
- SMI Premium Amount
- HI Premium Amount
- SMI Premium Payer
- SMI Termination
- HI Termination
- Residency Change (State and County Code)
- Type of Benefit

The annotated list below of data changes that DUDEX should generate a change record to BENDEX.

```
FIELD NAME
BIC
LAST NAME
STATE AND COUNTY CODE
SOCIAL SECURITY NUMBER
PAYMENT STATUS CODE-LAF
DATE OF INITIAL ENTITLEMENT (MMCCYY)
DATE OF CURRENT ENTITLEMENT (MMCCYY)
DISABILITY DATE OF ONSET (MMCCYY)
DATE OF BIRTH (MMDDCCYY)
BDOD (MMDDCCYY) date of death
MONTHLY BENEFIT PAYABLE ($$$$¢)
GROSS AMOUNT PAYABLE ($$$$¢)
NET MONTHLY BENEFIT AMT ($$$$¢)
VERIFYED BOAN
MED STAT
DUAL ENTITLEMENT SSN
TRIPLE ENTITLEMENT SSN
CROSS REFERENCE SSN
RRB JURISDICTION START (MMCCYY)
RRB JURISDICTION STOP (MMCCYY)
GARNISHMENT AMT WITHHELD ($$$$¢)
HI CONTS PERIOD (MMCCYY)
FIRST HI START DATE (MMCCYY)
FIRST HI TERM DATE (MMCCYY)
HI BASIS
HI NON COVERED REASON
HI THIRD PARTY PREMIUM PAYER
HI THIRD PARTY START DATE (MMCCYY)
HI THIRD PARTY STOP DATE (MMCCYY)
SMI CONTS PERIOD (MMCCYY)
FIRST SMI START DATE (MMCCYY)
FIRST SMI TERM DATE (MMCCYY)
SMI BASIS
SMI NON COVERED REASON
SMI PREMIUM PAYER
SMI THIRD PARTY START DATE (MMCCYY)
SMI THIRD PARTY STOP DATE (MMCCYY)
VARIABLE SMI PREMIUM ($$$$¢)
VARIABLE SMI START (MMCCYY)
VARIABLE SMI TERM (MMCCYY)
CITIZENSHIP START DATE 1 (MMCCYY)
CITIZENSHIP STOP DATE 1 (MMCCYY)
CITIZENSHIP COUNTRY 1
```

SECTION 1.245   THE BENDEX CHANGE RECORD CYCLE

A.   PROCESS

Once the beneficiary has been accreted to the BENDEX Data Exchange System, material changes in the claim are reported by automatic generation of a BENDEX record. The new information is reported in a change record, identified by a C in position 218. Change records will be included in the next daily BENDEX file.

In the daily BENDEX process, notices of change may be reported the next day or the next available business run day.

GENERAL INFORMATION

SECTION 1.250   STATE AGENCY CODES

This table lists the agency code and postal abbreviation for each State.

STATE CODE	POSTAL CODE	STATE NAME
010	AL	Alabama
020	AK	Alaska
030	AZ	Arizona
040	AR	Arkansas
050	CA	California
060	CO	Colorado
070	CT	Connecticut
080	DE	Delaware
090	DC	District of Columbia
100	FL	Florida
110	GA	Georgia
650	GU	Guam
120	HI	Hawaii
130	ID	Idaho
140	IL	Illinois
150	IN	Indiana
160	IA	Iowa
170	KS	Kansas
180	KY	Kentucky
190	LA	Louisiana
200	ME	Maine
210	MD	Maryland
220	MA	Massachusetts
230	MI	Michigan
240	MN	Minnesota
250	MS	Mississippi
260	MO	Missouri
270	MT	Montana
280	NE	Nebraska
290	NV	Nevada
300	NH	New Hampshire
310	NJ	New Jersey
320	NM	New Mexico
330	NY	New York
340	NC	North Carolina
350	ND	North Dakota
360	OH	Ohio
370	OK	Oklahoma
380	OR	Oregon
390	PA	Pennsylvania
400	PR	Puerto Rico
410	RI	Rhode Island
640	SA	American Samoa
420	SC	South Carolina
430	SD	South Dakota
440	TN	Tennessee
450	TX	Texas
460	UT	Utah
470	VT	Vermont
480	VI	Virgin Islands
490	VA	Virginia
500	WA	Washington
510	WV	West Virginia
520	WI	Wisconsin
530	WY	Wyoming

SECTION 1.255 CITIZENSHIP COUNTRY CODES

This table lists the COUNTRY code abbreviation for each country of citizenship.

Code	Name
AF	Afghanistan
AL	Albania
AG	Algeria
AN	Andorra
AO	Angola
AV	Anguilla
AY	Antarctic
AC	Antigua and Barbuda
AR	Argentina
AM	Armenia
AA	Aruba
AT	Ashmore and Cartier Islands
AS	Australia
AU	Austria
AJ	Azerbaijan
BF	Bahamas
BA	Bahrain
FQ	Baker Island
BG	Bangladesh
BB	Barbados
BS	Bassas da India
BO	Belarus
BE	Belgium
BH	Belize
BN	Benin
BD	Bermuda
BT	Bhutan
BL	Bolivia
BK	Bosnia and Herzegovina
BC	Botswana
BV	Bouvet Island
BR	Brazil
BH	British Honduras
IO	British Indian Ocean Territory
VI	British Virgin Islands
BX	Brunei
BU	Bulgaria
UV	Burkina Faso
BM	Burma
MM	Myanmar(or Burma currently Myanmar)
BY	Burundi
CB	Cambodia
CM	Cameroon
CA	Canada/Newfoundland
SP	Canary Islands
CV	Cape Verde

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CJ      Cayman Islands
CT      Central African Republic
CD      Chad
CI      Chile
CH      Peoples Republic of China
TW      Republic of China (Taiwan)
KT      Christmas Islands
IP      Clipperton Island
CK      Cocos (Keeling) Islands
CO      Colombia
CN      Comoros
CF      Congo
CW      Cook Islands
CR      Coral Sea Islands
CS      Costa Rica
HR      Croatia
CU      Cuba
CY      Cyprus
CG      Democratic Republic of Congo
EZ      Czech Republic
DA      Denmark
DJ      Djibouti
DO      Dominica
DR      Dominican Republic
EC      Ecuador
EG      Egypt
ES      El Salvador
UK      England
EK      Equatorial Guinea
ER      Eritrea
EN      Estonia
ET      Ethiopia
EU      Europa Island
FK      Falkland Islands
FO      Faroe Islands
FM      Federated States of Micronesia
FJ      Fiji
FI      Finland
FR      France
FG      French Guiana
FP      French Polynesia
FS      French Southern and Antarctic Lands
GB      Gabon
GA      Gambia
GZ      Gaza Strip
GG      Georgia
GM      Germany
GH      Ghana
GI      Gibraltar
GO      Glorioso Islands
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UK      Great Britain
GR      Greece
GL      Greenland
GJ      Grenada
GP      Guadeloupe
GT      Guatemala
GK      Guernsey
GV      Guinea
PU      Guinea-Bissau
GY      Guyana
HA      Haiti
HM      Heard Island and McDonald Islands
NL      Holland
HO      Honduras
HK      Hong Kong
HQ      Howland Island
HU      Hungary
IC      Iceland
IN      India
ID      Indonesia
IR      Iran
IZ      Iraq
IY      Iraq-Saudi Arabia Neutral Zone
HI      Ireland
UK      Northern Ireland
IS      Israel
IT      Italy
IV      Ivory Coast
JM      Jamaica
JN      Jan Mayen
JA      Japan
DQ      Jarvis Island
JE      Jersey
JQ      Johnston Atoll
JO      Jordan
JU      Juan De Nova Island
KZ      Kazakhstan
KE      Kenya
KQ      Kingman Reef
KR      Kiribati
KN      Korea, North
KS      Korea, South
KG      Krygyzstan
KU      Kuwait
LA      Laos
LG      Latvia
LB/LE   Lebanon
LT      Lesotho
LI      Liberia
LY      Libya
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LS      Liechtenstein
LH      Lithuania
LU      Luxembourg
MC      Macau
MK      Macedonia
MA      Madagascar
MI      Malawi
MY      Malaysia
MV      Maldives
ML      Mali
MT      Malta
IM      Man, Isle of
RM      Marshall Islands
MB      Martinique
MR      Mauritius
MF      Mayotte
MX      Mexico
MQ      Midway Islands
MD      Moldova
MN      Monaco
MG      Mongolia
MW      Montenegro
MH      Monserrat
MO      Morocco
MZ      Mozambique
MM      Myanmar (formerly Burma)
WA      Nambia
NR      Nauru
BQ      Navassa Island
NP      Nepal
NL      Netherlands
NT      Netherlands Antilles
NC      New Caledonia
NZ      New Zealand
NU      Nicaragua
NG      Niger
NI      Nigeria
NE      Niue
NF      Norfolk Island
NO      Norway
MU      Oman
PK      Pakistan
PS      Palua
LQ      Palmyra Atoll
PM      Panama
PP      Papua New Guinea
PF      Paracel Islands
PA      Paraguay
PE      Peru
RP      Philippines
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PC     Pitcairn Islands
PL     Poland
PO     Portugal
PU     Portugese Guinea
QA     Qatar
RE     Reunion
RH     Rhodesia
RO     Romania
RS     Russia
RW     Rwanda
SH     St. Helena
SC     St. Kitts and Nevis
ST     St. Lucia
SB     St. Pierre and Miquelon
VC     St. Vincent and Grenadines
SM     San Marino
TP     Sao Tome and Principe
SA     Saudi Arabia
UK     Scotland
SG     Senegal
SR     Serbia
SE     Seychelles
SI     Slovenia
SL     Sierra Leone
SN     Singapore
LO     Slovakia
BP     Solomon Islands
SO     Somalia
SF     South Africa
SX     South Georgia/South Sandwich Islands
UR     Soviet Union
SP     Spain
PG     Spratly Islands
CE     Sri Lanka
SU     Sudan
NS     Suriname
SV     Svalbard
WZ     Swaziland
SW     Sweden
SZ     Switzerland
SY     Syria
TW     Taiwan
TI     Tajikistan
TZ     Tanzania
AS     Tasmania
TH     Thailand
CH     Tibet
TO     Togo
TL     Tokelau
TN     Tonga
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TD     Trinidad and Tobago
TE     Tromelin Island
PS     Trust Territories of Pacific Islands
TS     Tunisia
TU     Turkey
TX     Turkmenistan
TK     Turks and Caicos Islands
TV     Tuvalu
UG     Uganda
UP     Ukraine
TC     United Arab Emirates
UK     United Kingdom
US     United States
UY     Uruguay
UZ     Uzbekistan
NH     Vanuatu
VT     Vatican City
VE     Venezuela
VM     Vietnam
WQ     Wake Island
UK     Wales
WF     Wallis and Futuna
WE     West Bank
WI     Western Sahara
WS     Western Samoa
YM     Yemen
YO     Yugoslavia
CG     Zaire/Democratic Republic of Congo
XX     Undetermined
ZA     Zambia
ZI     Zimbabwe
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SECTION 1.260   FACTS ABOUT THE SURNAME MATCH CRITERIA

A.   INTRODUCTION

The Russell Soundex System codes principal sounds used in forming names. This coding method allows for minor spelling differences in determining surname matches. The code for a name is based upon the first letter of the last name and a three-digit numeric code equated to the remainder of letters in the last name. The first six letters of the State-supplied surname are considered for coding.

B.   DESCRIPTION OF SYSTEM

1.   Numeric Value

Here are the numeric values assigned to the consonants.

Consonant Group	Value
B, F, P, V	1
C, G, J, K, Q, S, X, Z	2
D, T	3
L	4
M, N	5
R	6

2.   General Coding Rules

a.   The first letter of the last name is not coded. This letter determines the alphabetical section for filing purposes.

b.   Some letters are disregarded:

Consonants - W, H, Y

Vowels - A, E, I, O, U

c.   Coding of consonants ends after three digits are obtained. If the name does not contain enough codable consonants to make a three-digit code, zeros are added to complete the code.

       Examples: STEVE = S310

                SUTCH = S320

3.   Multiple Consonants

When two or more consonants of the same group come together, they are treated as one consonant.

Example: DIOTTE = D300

a.   A codable consonant immediately following an initial letter of the same numeric group is disregarded.

b.   Consonants are coded separately when separated by vowels.

c.   Consonants separated by H or W are coded as one consonant.

4.	**Names Without Consonants**	Names without any consonants or with the consonants W, H and Y are coded 000.
		Examples: FOO = FOOO
		FOY = FOOO
5.	**Compound Spanish Names**	If coding compound Spanish names, only the first name of the compound name is coded.
6.	**Compound Names**	Compound names are coded as if both names were a single surname. If three digits are not obtained from the first surname, the second surname is used to obtain additional digits.
7.	**Surname With Prefixes**	Abbreviated prefixes are coded as if they were spelled out.
		Example: STCLAIR = S532 (SAINTCLAIR)
8.	**Single or Multiple Prefixes**	The entire name is coded to obtain three digits.
9.	**BENDEX Matches**	a. Names with one letter discrepancy (Soundex equivalent), one transposition or omission are considered matched. The full name fields for the BENDEX output record is displayed as recorded on the MBR.
		b. When no match occurs, the name from the State input record is displayed on the BENDEX output record.
C.	**REFERENCE**	Facts about the BENDEX Match Criteria, see handbook section 1.265.

SECTION 1.265   FACTS ABOUT THE BENDEX MATCH CRITERIA

A.   INTRODUCTION   In addition to matching the surname, other criteria assure that data exchange is accomplished for the proper beneficiary/recipient.

B.   DEFINITIONS

    1.   Unique   Only one beneficiary on the account matched the State input data.

    2.   Multiple   Two or more beneficiaries on the account matched the State input data.

C.   PROCESS   All beneficiaries are value-weighted.

    1.   Criteria With BIC   This table shows the criteria applied where a BIC is provided with the CAN.

Surname	Given Name	DOB (MMCCYY)	Value	Result
Equal	Equal	Equal	7	Matched
Equal	Equal	Unequal	6	Matched
Equal	Unequal	Equal	5	Matched
Unequal	Equal	Equal		Matched

    2.   CRITERIA WITHOUT BIC   This table shows the criteria applied when a BIC is not available or no match was determined when considering the BIC.

Surname	Given Name	DOB (MMCCYY)	Value	Result
Equal	Equal	Equal	7 unique	Matched
Equal	Equal	Equal	7 multiple	Matched1
Equal	Equal	Unequal	6 unique	Matched
Equal	Unequal	Equal	5 unique	Matched
Equal	Unequal	Equal	5 multiple	Matched1
Unequal	Equal	Equal	3 unique	Matched
Equal	Equal	Unequal	6 multiple	DOB UNM
Equal	Unequal	Unequal	4	GIV UNM
Unequal	Equal	Equal	3 multiple	SUR UNM
			Less than 3	DUR UNM

[1]Additional criteria are applied for tiebreaker:
 sex (value 2)

 State control data (value 1); or last beneficiary examined.

D.   REFERENCE   Facts About Surname Match Criteria, see handbook section 1.260.

SECTION 1.315 PARTS OF THE BEER OUTPUT RECORD

A) The BEER Output Record Format

1) Fixed record length of 310 positions is required.
2) Records are blocked with a block size of 12,000 bytes (30 records).
3) Record sequence is in ascending numerical order.

B. DESCRIPTION OF BEER FIELDS

This chart identifies each field and the information it contains.

POSITION #	DATA ELEMENT	VALUES	DESCRIPTION
1-9	Reply SSA SSN	Numeric	The validated SSN; a multiple SSN located; or the input SSN when no record could be found.
10-11	Blank	Alpha	
12-23	Surname	Alpha	The surname as submitted by the State if the record is not matched.
24-30	Given Name	Alpha	The given name as submitted by the State if the record is not matched.
31	Middle Initial	Alpha	The middle initial as submitted by the State if the record is not matched.
32	Sex	Alpha	Sex code as submitted by the State.
33-38	Blank		
39	DOB Proof Code	P	DOB is proven by SSA.
		Blank	DOB is not proven by SSA.
40-42	Agency Code		The code assigned by SSA to identify each State agency. **REFERENCE:** State agency codes, see handbook section 1.250.
43	Source Code	Alpha	Informs the State of the source that resulted in producing the record.
		C	Response generated by SSA to report a change for a previously submitted record.
		D	Response originated from a direct input submission by the State to the BENDEX System.

44	Category of Assistance Code	Alpha	The code identifying the assistance program under which disclosure is authorized. Displays the most recent code submitted by the State on the BENDATA input file.
		C	Temporary Assistance to Needy Families (TANF)
		F	Food Stamps
		J	TANF and Food Stamps
		K	Food Stamps and Medicaid
		N	Title XIX, Medicaid Determination
		P	Child Support Enforcement. The Guam, Puerto Rico and Virgin Islands State agencies may request earnings information under the above categories, and under programs for Aid to the Aged, Blind or Disabled.
		U	Unemployment Compensation
45-56	State Control Data	Alpha-numeric	State identification or welfare case numbers as submitted on the BENDATA input record or from the direct input previously annotated to the MBR.
57-60	IEVS Agency Subcode	Alpha-numeric	Up to 4, one position identification codes assigned by the coordinating State agency to identify the requesting State agency.
61-62	State Input BIC	Alpha-numeric	The beneficiary identification code as submitted on the BENDATA input record.
63-71	State Input SSN	Numeric	The SSN or CAN as submitted on the BENDATA input record.

72-79	SSA Remarks	Alpha-numeric	SSA information furnished to help the State analyze data.
		MATCHED	A fully processed record with pertinent data extracted from the MEF for the SSN in positions 1-9.
		JURISXXX	A fully processed record for a child support enforcement inquiry.
		NO FILE	No record was found on the MEF for the SSN in positions 1-9. You should verify that the SSN is correct and was issued.
		NOMATCH2	The name and month of birth are equal, but sex did not match; a 1-year tolerance was applied on year of birth.
		NOMATCH3	Name and sex are equal, but DOB does not match.
		NOMATCH4	Only the name matches.
		NOMATCH5	No data matches; you should verify that the correct SSN was submitted.
		NO ADDR	This is a fully processed record; however, the employer's name and address were not located. If investigation is warranted, follow local procedures.
80	Blank		
81	Direct Wire Input Code	W	Record submitted by wire transmission. (SVES)
		Blank	Not applicable.
82-87	Record Processing Date	Numeric (YYMMDD)	The date when BENDEX operations processed.
88-95	Date of Birth	Numeric (MMDDCCYY)	The SSA DOB when the record is matched; the State DOB when the record is not matched.
96-101	SSA Second Surname	Alpha	The second surname reported by the individual or by the employer.

102-110	Employer Identification Number	Numeric	The identification number assigned to an employer by IRS. The first two positions represent the IRS district code, normally indicative of the State in which the employee worked.
		Blank	No earnings have been reported.
111-112	SSA Reporting Type	Alpha-numeric	Identifies the type of earnings reported.
		OO	Annual Report
		AG	Agricultural Report
		FE	Annual report for a Federal, State or local government employee
		ME	Annual report for military employee
		SE	Self-employed report
		Blank	Earnings have not been reported for the SSN holder for the reporting year.
113-114	SSA Reporting Year	Numeric	The latest calendar year posted. See handbook section 1.330.
115-123	SSA Compensation	Numeric ($$$$$$$¢¢)	This figure represents the entry on Form W-2 or W-2C for wages, tips and other compensation; self-employment income on Form 1040SE; or pension, retired pay or periodic annuities reported on Form W-2P.
		000000000	No earnings have been posted for the SSN holder.
124-125	SSA Credit Indicator	Alpha	
		CR	The entry in positions 115-123 is negative, therefore the amount shown is a credit item.
		Blank	Not applicable.

126-155	Employer Name	Alpha-numeric	The employer name as displayed on the MEF.
		Blank	No data is displayed for SE reports; or the name is not available on the database.
156	No. of Address Lines	Numeric 0-5	Provides a count of the address lines displayed.
157-186	Employer Addr Line 1	Alpha-numeric	All fields are self-explanatory.
		Blank	No data is displayed for SE reports; the data is not electronically available; or not applicable.
187-216	Employer Addr Line 2		
217-246	Employer Addr Line 3		
247-276	Employer Addr Line 4		
277-306	Employer Addr Line 5		
307-310	Blank		

C. PARTS OF THE BEER OUTPUT RECORD FORMAT

The BEER Output Record Format

LIST OF FIELD NAMES AND RECORD POSITION

POSITION #	FIELD NAME	FIELD LENGTH
1-9	SSA REPLY SSN	9
10-11	BLANK	2
12-23	STATE SURNAME	12
24-30	STATE GIVEN NAME	7
31	STATE MIDDLE INITIAL	1
32	SEX	1
33-38	BLANK	6
39	DOB PROOF CODE	1
40-42	AGENCY CODE	3
43	SOURCE CODE	1
44	CATEGORY OF ASSISTANCE CODE	1
45-56	STATE CONTROL DATA	12
57-60	IEVS AGENCY SUBCODE	4
61-62	STATE INPUT BIC	2
63-71	STATE INPUT SSN	9
72-79	SSA REMARKS	8
80	BLANK	1
81	DIRECT WIRE INPUT CODE	1
82-87	RECORD PROCESSING DATE	6
88-95	DATE OF BIRTH (MMDDCCYY)	8
96-101	SSA SECOND SURNAME	6
102-110	EMPLOYER ID NUMBER	9
111-112	SSA REPORTING TYPE	2
113-114	SSA REPORTING YEAR	2
115-123	SSA COMPENSATION	9
124-125	SSA CREDIT INDICATOR	2
126-155	EMPLOYER NAME	30
156	NUMBER OF ADDRESS LINES	1
157-186	EMPLOYER ADDRESS LINE 1	30
187-216	EMPLOYER ADDRESS LINE 2	30
217-246	EMPLOYER ADDRESS LINE 3	30
247-276	EMPLOYER ADDRESS LINE 4	30
277-306	EMPLOYER ADDRESS LINE 5	30
307-310	BLANK	4

SECTION 1.320   HOW EARNINGS EXCHANGE IS ESTABLISHED

A.   INTRODUCTION   This section describes how a BENDATA input record is used to extract data from two SSA master files for a BENDEX data exchange and an Earnings Record (BEER record).

B.   PROCESS   The BENDEX System extracts entitlement information from the MBR and earnings information from the MEF for the state files. Only one BENDATA record is needed to obtain information from both databases. Entry of a "B" in position number 12 of the BENDATA will indicate that both a BENDEX record and an earnings record is being requested. An "E" in position number 12 of the BENDATA record initiates the earnings exchange only. A blank in position 12 will return a BENDEX record only.

If the initial edit routines are passed, a search is made to the MBR. If a record is located and fully processed, benefit entitlement information is extracted and a BENDEX record is released. When ONLY earnings are requested, a file is generated to search the MEF for BEER earnings data. The results of the search are reported to the State on a BEER file. Note: If the state agency request an earnings record and no earnings is found, they will need to submit subsequent earnings requests for that client on a regular basis. We recommend that these re-requests be done at least once a year, in order to ensure that the agency gets information for a client who becomes entitled or has earnings posted after the agency requests information.

C.   REFERENCES   Parts of the BENDATA Record, see handbook section 1.060.

SECTION 1.330 HOW THE TAX REPORT YEAR IS SELECTED - PROCESS

Employers report FICA wage data for employees to SSA by February of each year. Over 177 million wage data reports are received annually. As the employer reports of earnings arrive in batches, they are readied for posting to the Master Earnings File (MEF). At the beginning of the calendar year, the percentage posted is low. In February, about 10 percent of the reports are posted. About 80 percent of the reports are posted by mid-July. The majority of the reports are balanced and keyed or processed by the end of July.

The BEER process extracts wage data for a <u>single report year</u>. Thus, at a determined point in time the designated tax year is changed so that data for the most current tax year is disclosed.

The BENDEX analyst uses the posted percentage as the criterion for determining when to begin extracting the data for the current tax year rather than the closed year.

For example, at the beginning of calendar year 2015 (as well as from August - December of 2014), the BEER file contained wage data for closed tax year 2013. In February 2015 SSA began processing wage data for tax year 2014. At the beginning of August 2015, after the majority of wage reports were processed for tax year 2014, the tax year in the BEER program was changed to current tax year 2014. The BEER file will contain wage data for closed tax year 2014 through July 2016. In February 2016 SSA will begin processing wage data for tax year 2015. At the beginning of

August 2016, after the majority of wage reports have been processed for tax year 2015, the tax year in the BEER program will be changed to current tax year 2015.

SPECIAL OUTPUT FILES

SECTION 1.400   REIMPLEMENTATION FILES

A.   DEFINITION   A reimplementation file is a special file of records produced for a State by the BENDEX System.

B.   PROCESS

- When a state request a reimplementation file of benefit records, that state will receive a BENDEX file of all records that are currently annotated on the MBR for the requested State exchange state code, when the reimplementation is processed. The BENDEX file for that particular day will be a complete reimplementation file, which includes the prior day's requests.

- When title II beneficiaries are due a general Benefit Rate Increase, the states will receive a BENDEX file of all records currently annotated for exchange with the new benefit amount.

C.   REFERENCE   How the Reimplementation Process Works, see handbook section 1.410

SECTION 1.410   HOW THE REIMPLEMENTATION PROCESS WORKS

A.   PROCESS   Re-implementation files purge a State's TANF data base of records no longer needed and add records that should be controlled by the BENDEX System.

1. State Requests   The state requests the reimplementation file through the SSA Regional Office.

NOTE: The lead-time for a reimplementation file can be up to 60 days due to the identification process at SSA.

2. RO Receives   The RO receives the State request and notifies Central Office to request the reimplementation file.

3. CO   CO:

a.   Receives request from the RO.
b.   Prepares written request for selection of records.
c.   Sends request to systems operations.
d.   Notifies RO of the expected completion date.
e.   Schedules and generates the file and transmits it to the State.

4. State   The State:

a.   Receives reimplementation file.
b.   Processes the file.
c.   Prepares BENDATA file of accretes and deletes records.
d.   Transmits BENDATA file to SSA to update the BENDEX system.

C.   REFERENCE   Reimplementation Files, see handbook section 1.400

DISCLOSURE/CONFIDENTIALITY OF INFORMATION

SECTION 1.500 POLICY ON DISCLOSURE AND CONFIDENTIALITY OF INFORMATION

CITATIONS:	42 U.S.C. 1320b-7; Section 6103(1)(7) of the Internal Revenue Code; P.L. 93-579, The Privacy Act of 1974.

POLICY

1. Disclosure

BENDEX data is disclosed under the routine use rule governing health and income maintenance programs. Data can be provided via the BENDEX without the consent of the individual since the request by the state agency is considered a purpose that is compatible with the SSA program administration.

SSA may also generally disclose information with the written consent of the individual. You should be familiar with these policies to assure that personal information is protected and disclosed when appropriate.

See POMs GN 03305.000 for the specific requirements concerning disclosures with consent.

2. Personal Information

SSA only discloses personal information when required by Federal law and does not disclose information when it is prohibited by Federal law.

3. Disclosure Without Consent

a. SSA may disclose benefit information to State welfare departments upon their request for use in determining a recipient's eligibility to TANF, food stamps, Medicaid, or other income and health maintenance programs that are administered by the State.

b. SSA may disclose tax return information to state agencies for administering these programs:

- TANF

- Medicaid

- Food Stamps

- Unemployment Compensation

- Child Support Enforcement

    SSA may not disclose tax return information to States for other purposes.

c. For Guam, Puerto Rico and the U.S. Virgin Islands, you may request earnings information for the programs named in b. above and for any State program under title I, X, XVI of the Social Security Act.

d. If a program is not specifically listed, the State must request approval from SSA before using the data for the program.

4. Re-disclosures a. A state agency generally may not re-disclose information obtained from BENDEX to another state agency or other entities except as provided in the agreement.

5. Disclosures to a. A state agency may provide data derived from the
   Contractors   BENDEX exchange to a contractor to assist the agency in its administration of the program. The contractor must be in a contractual agreement with the state agency to act on its behalf in the administration of the program.

                   b. The Internal Revenue Service Code provisions on disclosure prohibit state agencies from providing earnings related information to contractors since this is considered tax return information and prohibited from disclosure to contractors for non-tax related administration purposes.

6. Disclosure a. The individual must authorize the release of
   With Consent   personal information requested for a non program use.

                   b. The consent statement may be part of an application for social services, for example, or be on a separate paper. The State must retain consent statements for the appropriate time period.

SECTION 1.510   STANDARDS FOR PHYSICAL SAFEGUARD OF BENDEX AND BEER INFORMATION

A.   POLICY

1. Physical Safeguards

Physical safeguards are measures observed to:

- maintain confidentiality of personal information

- control access to personal data records

- protect personnel, equipment, records and facilities from accidents, hazards or disasters

This policy assures that there is limited access to BENDEX information provided by SSA.

2. Spot Checks

Management at all levels must perform adequate reviews and spot checks of daily activities to identify potential problems and to determine how well employees are adhering to the standards. Each office shall have a security officer and alternate appointed from the management staff.

3. Contingency Plan

The State central office must have a contingency plan for backup operations in case normal operations are disrupted.

4. Disaster Plan

Central and local offices must have a disaster plan to adequately provide for the protection of personnel, facilities, records and equipment in the event of natural or man-made disasters. The plan should be reinforced with training and drills.

5. Security Officer

The State Security Officer shall:

- Develop a security program based on the requirements of the Privacy Act, State standards and Federal government guidelines;

- Insure that each office maintains an adequate security action plan;

- Review and monitor the methods used to move BENDEX data within the agency and between the State and SSA;

- Be the primary point of contact with the SSA System Security Officer and provide support to the SSA System Security Officer when periodic reviews are conducted;

- Conduct training on all phases of security affecting the State office and its operations;

- Ensure that all instructions and procedures dealing with systems security are safeguarded; and

- Develop a checklist for conducting self-evaluation reviews.

6.	**Audits**	Security audits should be conducted at least annually to sustain employee knowledge of the standards and what is expected of them in performing their duties.
7.	**Reports**	An annual compliance report of the reviews conducted will be provided to the SSARO.
B.	**REFERENCES**	The State Income and Eligibility Verification (IEVS) Data Exchange Agreement;
		IRS Pub. 1075, Tax Information Security Guidelines for Federal, State and Local Agencies.

SECTION 1.515 GUIDELINES FOR REVIEWING SYSTEM SECURITY AND SAFEGUARD PRACTICES

A. POLICY   The State Security Officer should conduct an audit every 6 or 12 months to determine how well the office is adhering to security standards. The contingency plan and disaster plan should be reviewed annually.

B. PROCEDURE

1. Security Action Plan   Review the Security Action Plan (SAP) and previous audits.

2. Security Evaluation Checklist   Use the security evaluation checklist to conduct self-evaluation reviews. The check list should address:

- the physical security and storage of data
- adherence to procedures on the PIN and password system
- controls on access and use of personal information provided by a Federal Agency
- disposal of personal data
- clean desk policy
- accountability and operational procedures
- maintain controls used to provide protection to the office

3. Employee Discussion   Talk to employees who have systems responsibilities to determine if appropriate procedures are being followed

4. Employee Suggestions   Ask employees to suggest ways to improve security around the office, especially in their own area of responsibility.

5. Completed Checklist   Retain a copy of the completed checklist for 5 years.

6. Audit Report   Prepare an audit report of the findings; include recommendations and explain any corrective action taken.

7. SSARO   Forward a copy of the report to the SSARO security officer. Your regional Data Exchange Coordinator can provide the appropriate address and contact information.

C. REFERENCE   Standards for Physical Safeguard of BENDEX and BEER INFORMATION, See handbook section 1.510

STATE USE OF BENDEX DATA

SECTION 1.600   POLICIES ON MBR DATA RELEASED THRU BENDEX

A.   INTRODUCTION   These policies govern the data maintained by SSA and what information may be corrected on the MBR. You should become familiar with these policies to understand the BENDEX responses.

B.   POLICY - MBR IN GENERAL   BENDEX is the authoritative source of information on SSA benefits and does not normally require verification. When BENDEX reports receipt of SSA benefits which were not reported by a recipient, a State may issue a notice of adverse action without independently verifying the information since the best source has already been used. If the State has information, however, that indicates the BENDEX or IEVS-obtained information is questionable, the State must independently verify it.

Earnings data from SSA shall be used as a lead and will almost always need to be verified.

The district manager of the parallel FO is responsible for arranging with State welfare managers how to receive and refer requests to correct MBR data.

C.   POLICY - MBR ITEMS   The following governs specific items on the MBR.

1.   Date of Birth
- Evidence of birth is requested where age is an entitlement factor for SSA benefits.

- A "P" is displayed in Field 8 when acceptable evidence was submitted.

- The day of birth is not considered as a matching criterion nor is it verified.

- State input will not change a DOB on the BENDEX or MBR record of a beneficiary.

2.   Name
- A beneficiary is not required to use the same name on Social Security and SSI records.

- State input will not change a person's name on the BENDEX or MBR record of a beneficiary.

3.   Sex   State input will not change a person's sex code on the BENDEX or MBR record of a beneficiary.

4.   Validated BOSSN   State input will not change a person's SSN recorded on the MBR.

SECTION 1.605 RESOLVING QUESTIONABLE SSA BENEFIT AMOUNTS

A. POLICY

BENDEX normally reflects the precise MBR amount payable to the beneficiary on the certified payment date for the day the BENDEX file was produced for the State. Adjustments made after the initial BENDEX file will be reported as a change on the next daily regular BENDEX file.

B. LIST OF REASONS FOR MBP DISCREPANCIES

Discrepancies in the Monthly Benefit Payment MBP may be due to:

- State failure to update its client data base

- General SSA benefit increase

- State or SSA error in automatic or manual conversion

- A stop or hold action before Treasury cutoff date

- Retroactive payment for prior month(s)

- Manual payment action

- Time factor in processing buy-in data or SMI premium amount changes

- Overpayment being collected

C. PROCEDURE

- If the MBR differs by the amount of the current SMI premium, check the SMI premium amount and premium payer. Adjust the State record to show the correct payment amount.

- If the State is being billed for SMI premiums and SMI premiums are also being paid by the beneficiary, THEN refer to your Buy-In Handbook on how to request correction of the SSA record.

- If your State should be billed and is not, THEN accrete the recipient to your buy-in account.

D. REFERENCE

State Buy-In Manual and Supplementary Medical Insurance Enrollment, CMMS Pub. 24.

SECTION 1.610   STATE REPORT OF BENDEX SYSTEM PROBLEMS

A.   INTRODUCTION

This section describes when the State agency reports a possible BENDEX System problem to the SSA RO.
(See handbook section 1.810 for a list of RO telephone numbers).

B.   LIST OF POTENTIAL SYSTEM PROBLEMS

The following is a list of potential system problems.

- Unsuccessful attempt of FO to correct MBR

- Missing Records

- Late release of updated BENDEX records

- Selection of wrong family member

- BENDEX exchange not established or not reactivated after State accretion submitted

C.   PROCESS

This chart shows what happens when the State contacts the SSA RO for technical assistance in interpreting BENDEX processing.

1.   MBR Query Obtained

The SSA RO obtains an MBR query to determine if BENDEX exchange is establish and active (SEAC = X) and to verify the status of the beneficiary.

2.   SSA CO Contacted

If the SSA RO cannot determine what occurred in BENDEX processing, SSA CO is contacted to analyze the potential problem.

3.   Review of MBR and BENDEX

SSA CO reviews the MBR and BENDEX information and requests the RO to obtain problem documentation from the State, if needed.

4.   No Problem Determined

If SSA CO determines that there is no problem, the SSA RO is notified and advised of:

- Whether the State should reaccrete the record; or
- Possible ways to bypass the problem when the source of the deficiency may be in the way which the State processes BENDEX information.

5.   There is a Problem

If SSA CO determines that there is a problem, the SSA RO is advised of:
- Whether the problem can be fixed;
- Possible ways to bypass the problem until it is fixed;
- A target fix date
- The reason the problem will not be worked on at this time; or
- Whether corrective action is required by the SSA FO.

NOTE: When there is no identifiable reason for the discrepancy, CO completes an SSA-1086-U5 to collect information for future analysis.

D. REFERENCE

Requesting Assistance - State Welfare Offices, see handbook section 1.800

DISCONTINUING BENDEX and BEER EXCHANGES

SECTION 1.700   WHEN AND HOW TO DELETE A BENDEX RECORD

A.   PROCEDURE   Prepare a BENDATA record using communication code DPA if:

- Public Assistance/State Coverage Eligibility is denied;

- Public Assistance/State Coverage Eligibility ends;

- Individual was erroneously accreted by State or SSA;

- State's data base is being reconciled; or

- Individual dies and date of death is unknown or alleged.

Prepare a BENDATA record using communication code DTH if:

- Date of death is proven and known.

B.   REFERENCES   Parts of the BENDATA Record, see handbook section 1.060

DISCONTINUING BEER

A.   The States decide whether they need the BEER Exchange. Many States have determined that they can get more accurate earnings data elsewhere. States that do not get BEER files are: Arkansas, Kansas, Massachusetts, New Mexico, Oregon, Puerto Rico, Virgin Islands, Missouri, Vermont, New York and Idaho. As of 2007, SSA received a request from Nebraska to discontinue their BEER files. In April of 2013, SSA received requests from Montana and Washington to discontinue their BEER files.

B.   The BENDEX programmer has to be notified when a State has requested discontinuation of its BEER file. The creation of the BEER file has to be disabled from the BESEARN job.

SECTION 1.710   HOW BENDEX BUY-IN RECORDS ARE DELETED

A.   POLICY

BENDEX exchange established through the State buy-in program ends when:

- the State buys out

- title II disability benefits are suspended or the beneficiary is no longer disabled

- the beneficiary/recipient becomes ineligible for SSI, or

- the individual dies.

When a terminating event occurs, a BENDEX output record is generated with a communication code of B-I TERM. The interface between the MBR, SSR and TP Systems are briefly described below.

B.   PROCESS

Termination events occurring within each system are conveyed to the other systems. When a buy-in coverage period ends, the item is deleted from the State's buy-in account and a deletion action will then be passed on to the MBR. This generates a BENDEX record with a communication code of B-I-TERM.

Each month the TP system receives notice of SSI terminations and deletes those items from the State buy-in account. If the recipient is terminated from SSI, and is still a currently entitled SSA beneficiary, a BENDEX B-I-TERM record is still appropriate because the individual is not eligible under the SSI rules. To reinstate BENDEX exchange or to ensure uninterrupted exchange where the recipient continues to qualify for medical assistance or SSI eligibility ends, submit a BENDATA record to SSA.

C.   REFERENCE

Parts of the BENDATA Record, see handbook section 1.060

GENERAL INFORMATION

SECTION 1.800   REQUESTING ASSISTANCE – STATE WELFARE OFFICES

A.   INTRODUCTION   This section identifies by subject matter the office to contact for assistance.

B.   PROCEDURE   If the questions concern the following, contact as appropriate.

1.   TANF or BENDEX Policy   Contact the Family Services Administration, Office of Assistance Reference: see handbook section 1.815.

2.   BENDEX System, BENDEX or BEER Files   The BENDEX System, BENDEX or BEER files or a system problem – contact the SSA RO systems Operations Branch. Reference: 1 see handbook section 1.810.

3.   Specific Cases   Refer to your State instructions.

4.   System Security   Contact the SSA system Security Office, Office of Management, Office of Information Systems, 3108 Annex bldg., 6401 Security Blvd. Baltimore, MD 21235-6401. Phone: 410-965-2765.

5.   A Buy-In Problem   A Buy-in problem, the Third-Party system or Third Party liability – Contact the CMS Central Office State Eligibility Branch, BPO G-E-7 Meadows East, 6325 Security Blvd, Baltimore, MD 21207. Phone: 410-966-6481.

SECTION 1.805 REQUESTING ASSISTANCE - SSA OFFICES

A.	**INTRODUCTION**	This section identifies by subject matter the office to contact for assistance.
B.	**PROCEDURE**	If the questions concern the following, contact as appropriate.
1.	**TANF/BENDEX Policy**	Contact the Family Services Administration, Office of Family Assistance. Reference: see handbook section 1.815.
2.	**BENDEX system, or problems reflected by BENDEX**	BENDEX System or problems with BENDEX or data reflected by BENDEX contact the OAS Data Exchange Branch coordinator.
3.	**Specific Cases**	Contact the Regional Data Exchange Coordinator.
4.	**System Security**	Contact the SSA System Security HELP line, Office of Management, Office of Information systems

SECTION 1.810 LIST OF ADDRESSES FOR SSA REGIONAL OFFICES

Here are the addresses and telephone numbers for the Systems Operations Branch personnel.

STATE	SSARO ADDRESS	TELEPHONE NUMBER
Connecticut Massachusetts New Hampshire Rhode Island Vermont Maine	SSA SSI Program Section Government Center JFK Federal Building Room 1925 Boston, MA 02203	(617) 565-2887
New Jersey New York Puerto Rico Virgin Islands	SSA RSI/SSI Program Section 26 Federal Plaza Room 4032D New York, NY 10278	(212) 264-4009
Delaware District of Columbia Maryland Pennsylvania Virginia West Virginia	SSA Systems Branch P.O. Box 8788 Philadelphia, PA 19101	(215) 597-4632

Alabama North Carolina South Carolina Florida Georgia Kentucky Mississippi Tennessee	SSA SEPSC SPOT 2nd Floor 2001 12th Ave, North Birmingham, AL 35285	(205) 801-1808 or 1809
Illinois Indiana Michigan Minnesota Ohio Wisconsin	SSA MOS-CRSI SSI P.O. Box 8280 Chicago, IL 60680-8280	(312) 575-4240
Arkansas Louisiana New Mexico Oklahoma Texas	SSA POS-1 SSI Branch Room 1535 1200 Main Tower Bldg. Dallas, TX 75202-4324	(214) 767-4224
Iowa Kansas Missouri Nebraska	SSA Center for Program Support Room 459 601 E. 12th St. Kansas City, MO 64106	(816) 936-5655
Colorado Montana North Dakota South Dakota Utah Wyoming	SSA Systems Branch Federal Bldg., 8th Floor 1961 Stout Street Denver, CO 80294	(303) 844-4260
American Samoa Arizona California Guam Hawaii Nevada Northern Mariana Islands	SSA Center for Program Support 6th Floor 1221 Nevin Ave Richmond, CA 94801	(510) 970-8243
Alaska Idaho Oregon Washington	SSA DOS RSI/SSI 68 Suite 510B 2201 Sixth Avenue Seattle, WA 98121	(206) 615-2129

SECTION 1.815   LIST OF ADDRESSES FOR FAMILY ASSISTANCE OFFICES ADMINISTRATION FOR CHILDREN AND FAMILIES

Here are the addresses and telephone numbers for contacting the Family Assistance computer specialist staff.

STATE	FAMILY ASSISTANCE ADDRESS	TELEPHONE NUMBER
Connecticut Maine Massachusetts New Hampshire Rhode Island Vermont	FSA, OFA Room 2303 J.F.K Federal Bldg. Boston, MA 02203	(617) 565-1028
New Jersey New York Puerto Rico Virgin Islands	FSA, OFA Room 4048 26 Federal Plaza New York, NY 10278	(212) 264-3126
Delaware District of Columbia Maryland Pennsylvania Virginia West Virginia	FSA, OFA P.O. Box 8436 Philadelphia, PA 19101	(215) 597-1427
Alabama North Carolina South Carolina Florida Georgia Kentucky Mississippi Tennessee	FSA, OFA Suite 821 101 Marietta Tower Atlanta, GA 30323	(404) 331-5733
Illinois Indiana Michigan Minnesota Ohio Wisconsin	FSA, OFA 20th Floor 105 West Madison St Chicago, IL 60606	(312) 353-7562
Arkansas Louisiana New Mexico Oklahoma Texas	FSA, OFA Room 1700 1200 Main Tower Bldg. Dallas, TX 75202	(214) 767-4155
Iowa Kansas Missouri Nebraska	FSA, OFA Room 515 601 East 12th Street Kansas City, MO 64106	(816) 426-2806

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Colorado                        FSA, OFA                    (303) 837-6121
Montana                         Federal Bldg., Rm. 1194
North Dakota                    1961 Stout Street
South Dakota                    Denver, CO 80294
Utah
Wyoming

American Samoa                  50 United Nation Plaza      (415) 437-8400
Arizona                         Room 450
California                      San Francisco, CA 94102
Guam
Hawaii
Nevada
Northern Mariana
Islands

Alaska                          FSA, OFA                    (206) 615-0468
Idaho                           Mail Stop 70
Oregon                          2201 Sixth Avenue
Washington                      Seattle, WA 98121
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SECTION 1.820 LIST OF BENEFICIARY IDENTIFICATION CODES

The following is a list of the PIC/BIC codes, which appear after the Social Security Number:

PIC	Type of Payment
Range G1 Thru G9	Claimants of Lump-Sum Death Benefits

BIC/PIC	Type of Benefit/Payment
A	Primary claimant
B	Aged wife, age 62 or over (1st claimant)
B1	Aged husband, age 62 or over (1st claimant)
B2	Young wife, with a child in her care (1st claimant)
B3	Aged wife (2nd claimant)
B4	Aged husband (2nd claimant)
B5	Young wife (2nd claimant)
B6	Divorced wife, age 62 or over (1st claimant)
B7	Young wife (3rd claimant)
B8	Aged wife (3rd claimant)
B9	Divorced wife (2nd claimant)
BA	Aged wife (4th claimant)
BD	Aged wife (5th claimant)
BG	Aged husband (3rd claimant)
BH	Aged husband (4th claimant)
BJ	Aged husband (5th claimant)
BK	Young wife (4th claimant)
BL	Young wife (5th claimant)
BN	Divorced wife (3rd claimant)
BP	Divorced wife (4th claimant)
BQ	Divorced wife (5th claimant)
BR	Divorced husband, age 62 or older (1st claimant)

BIC/PIC	Type of Benefit/Payment
BT	Divorced husband (2nd claimant)
BW	Young husband (2nd claimant)
BY	Young husband, with a child in his care (1st claimant)
Range C1 Thru C9	Child (includes minor, student or disabled child)
Range CA Thru CK	Child (includes minor, student or disabled child)
D	Aged widow, age 60 or over (1st claimant)
D1	Aged widower, age 60 or over (1st claimant)
D2	Aged widow (2nd claimant)
D3	Aged widower (2nd claimant)
D4	Widow (remarried after attainment of age 60) (1st claimant)
D5	Widower (remarried after attainment of age 60) (1st claimant)
D6	Surviving divorced wife, age 60 or over (1st claimant)
D7	Surviving divorced wife (2nd claimant)
D8	Aged widow (3rd claimant)
D9	Remarried widow (2nd claimant)
DA	Remarried widow (3rd claimant)
DC	Surviving divorced husband, age 60 or over (1st claimant)
DD	Aged widow (4th claimant)
DG	Aged widow (5th claimant)
DH	Aged widower (3rd claimant)
DJ	Aged widower (4th claimant)
DK	Aged widower (5th claimant)
DL	Remarried widow (4th claimant)
DM	Surviving divorced husband (2nd claimant)
DN	Remarried widow (5th claimant)

BIC/PIC	Type of Benefit/Payment
DP	Remarried widower (2nd claimant)
DQ	Remarried widower (3rd claimant)
DR	Remarried widower (4th claimant)
DS	Surviving divorced husband (3rd claimant)
DT	Remarried widower (5th claimant)
DV	Surviving divorced wife (3rd claimant)
DW	Surviving divorced wife (4th claimant)
DX	Surviving divorced husband (4th claimant)
DY	Surviving divorced wife (5th claimant)
DZ	Surviving divorced husband (5th claimant)
E	Mother (widow) (1st claimant)
E1	Surviving divorced mother (1st claimant)
E2	Mother (widow) (2nd claimant)
E3	Surviving divorced mother (2nd claimant)
E4	Father (widower) (1st claimant)
E5	Surviving divorced father (widower) (1st claimant)
E6	Father (widower) (2nd claimant)
E7	Mother (widow) (3rd claimant)
E8	Mother (widow) (4th claimant)
E9	Surviving divorced father (widower) (1st claimant)
EA	Mother (widow) (5th claimant)
EB	Surviving divorced mother (3rd claimant)
EC	Surviving divorced mother (4th claimant)
ED	Surviving divorced mother (5th claimant)
EF	Father (widower) (3rd claimant)
EG	Father (widower) (4th claimant)
EH	Father (widower) (5th claimant)

BIC/PIC	Type of Benefit/Payment
EJ	Surviving divorced father (3rd claimant)
EK	Surviving divorced father (4th claimant)
EM	Surviving divorced father (5th claimant)
F1	Parent (father)
F2	Parent (mother)
F3	Parent (step-father)
F4	Parent (step-mother)
F5	Parent (adopting Father)
F6	Parent (adopting Mother)
F7	Parent (2nd alleged Father)
F8	Parent (2nd alleged Mother)
J1	Primary Prouty entitled to Hospital Insurance Benefits (HIB) (less than 3 quarters of coverage (QCs) (General Fund)
J2	Primary Prouty entitled to HIB (over 2 QCs.) (Retirement and Survivors Insurance (RSI) Trust Fund)
J3	Primary Prouty not entitled to HIB (less than 3 QCs) (General Fund)
J4	Primary Prouty not entitled to HIB (over 2 QCs) (RSI Trust Fund)
K1	Prouty wife entitled to HIB (less than 3 QCs) (General Fund) (1st claimant)
K2	Prouty wife entitled to HIB (over 2 QCs) (RSI Trust Fund) (1st claimant)
K3	Prouty wife not entitled to HIB (less than 3 QCs) (General Fund) (1st claimant)
K4	Prouty wife not entitled to HIB (over 2 QCs) (RSI Trust Fund) (1st claimant)
K5	Prouty wife entitled to HIB (less than 3 QCs) (General Fund) (2nd claimant)
K6	Prouty wife entitled to HIB (over 2 QCs) (RSI Trust Fund) (2nd claimant)
K7	Prouty wife not entitled to HIB (less than 3 QCs) (General Fund) (2nd claimant)
K8	Prouty wife not entitled to HIB (less than 3 QCS) (General Fund) (3rd claimant)

BIC/PIC	Type of Benefit/Payment
KA	Prouty wife entitled to HIB (over 2 QCs) (RSI Trust Fund) (3rd claimant)
KB	Prouty wife not entitled to HIB (less than 3 QCs) (General Fund) (3rd claimant)
KC	Prouty wife not entitled to HIB (over 2 QCs) (RSI Trust Fund) (3rd claimant)
KD	Prouty wife entitled to HIB (less than 3 QCs) (General Fund) (4th claimant)
KE	Prouty wife entitled to HIB (over 2 QCs) (RSI Trust Fund) (4th claimant)
KF	Prouty wife not entitled to HIB (less than 3 QCs) (General Fund) (4th claimant)
KG	Prouty wife not entitled to HIB (over 2 QCs) (RSI Trust Fund) (4th claimant)
KH	Prouty wife entitled to HIB (less than 3 QCs) (General Fund) (5th claimant)
KJ	Prouty wife entitled to HIB (over 2 QCs) (RSI Trust Fund) (5th claimant)
KL	Prouty wife not entitled to HIB (less than 3 QCs) (General Fund) (5th claimant)
KM	Prouty wife not entitled to HIB (over 2 QCs) (RSI Trust Fund) (5th claimant)
M	Uninsured beneficiary (not qualified for automatic HIB)
M1	Uninsured beneficiary (qualified for automatic HIB but requests only SMIB)
T	- Fully insured beneficiaries who have elected entitlement only to HIB (usually but not always along with SMIB) - End Stage Renal Disease (ESRD) filing for Medicare only - Deemed insured (hospital insurance only)
TA	Medicare Qualified Government Employment (MQGE) primary beneficiary
TB	MQGE aged spouse (1st claimant)
TC	MQGE childhood disability benefits (CDB) (1st claimant)
TD	MQGE aged widow(er) (1st claimant)
TE	MQGE young widow(er) (1st claimant)
TF	MQGE parent (male)

BIC/PIC	Type of Benefit/Payment
TG	MQGE aged spouse (2nd claimant)
TH	MQGE aged spouse (3rd claimant)
TJ	MQGE aged spouse (4th claimant)
TK	MQGE aged spouse (5th claimant)
TL	MQGE aged widow(er) (2nd claimant)
TM	MQGE aged widow(er) (3rd claimant)
TN	MQGE aged widow(er) (4th claimant)
TP	MQGE aged widow(er) (5th claimant)
TQ	MQGE parent (female)
TR	MQGE young widow(er) (2nd claimant)
TS	MQGE young widow(er) (3rd claimant)
TT	MQGE young widow(er) (4th claimant)
TU	MQGE young widow(er) (5th claimant)
TV	MQGE disabled widow(er) (1st claimant)
TW	MQGE disabled widow(er) (1st claimant)
TX	MQGE disabled widow(er) (2nd claimant)
TY	MQGE disabled widow(er) (3rd claimant)
TZ	MQGE disabled widow(er) (4th claimant)
Range T2 Thru T9	MQGE (CDB) (2nd to 9th claimant)
W	Disabled widow, age 50 or over (1st claimant)
W1	Disabled widower, age 50 or over (1st claimant)
W2	Disabled widow (2nd claimant)
W3	Disabled widower (2nd claimant)
W4	Disabled widow (3rd claimant)
W5	Disabled widower (3rd claimant)
W6	Disabled surviving divorced wife (1st claimant)

BIC/PIC	Type of Benefit/Payment
W7	Disabled surviving divorced wife (2nd claimant)
W8	Disabled surviving divorced wife (3rd claimant)
W9	Disabled widow (4th claimant)
WB	Disabled widower (4th claimant)
WC	Disabled surviving divorced wife (4th claimant)
WF	Disabled widow (5th claimant)
WG	Disabled widower (5th claimant)
WJ	Disabled surviving divorced wife (5th claimant)
WR	Disabled surviving divorced husband (1st claimant)
WT	Disabled surviving divorced husband (2nd claimant)

NOTE: Payment Identification Codes and Beneficiary Identification Codes are interchangeable

SECTION 1.825 THE TREASURY CUTOFF CALENDAR

The post entitlement Treasury cutoff for the SSA computer operating month as it relates the benefit payment date will determine what day of the month the payment is considered certified paid to the beneficiary. Generally the payment shown for a current calendar month is certified paid after the 21st of the previous month. This is a floating date each month within 3-4 days based on available business days, weekend and holiday schedules.

This data will determine when the monthly benefit is considered actually paid to the client (fund are released by SSA).