

Modified July 20, 2015

SSA Performance Measurement Baseline Change Request (PMBCR)								
Investment Name*		Point of Contact						
Program Manager*		Change Request Status*						
Change Type*		Effective Date* <u>CANNOT</u> be a date in the past						
Submitted By*		Submitted On*						
Overall Rationale for Change* An explanation of reasoning for submitting the change request.  OMB Federal IT Dashboard Baseline Change Comment* Condensed version of rationale for change - information publicly viewable on the Federal IT dashboard.		Overall Impact of Change* An explanation of the impact that submitting this change request will have on the approved baseline.						
Approved By (E300 PMO)		Approved On (E300 PMO)						
OMB Federal IT Dashboard Rebaseline Submission Date (To be completed by E300 PMO)		OMB Federal IT  Dashboard Rebaseline ID  (To be completed by E300 PMO)						

<sup>\*</sup>Required Field

Baseline Change - B.1 Projects Table									
lf Available			Columns D - G: As App added,	Columns H and I: Mandatory - Provide rationale for change and impact of change.					
OMB ID	Project Name	Action	Objectives/Expected Outcomes	Project Start Date	Project Completion Date	Project Lifecycle Cost	Rationale For Change	Impact Of Change	

Baseline Change - B.2 Activity Table (Cost and Schedule)										
If Available		ter project name be performed.	As Applicable - Ente	er only info	Mandatory - Provide rationale for change and impact of change.					
OMB ID	Activity Name	Action	Activity Description	Structure ID	Type of Activity	Planned Cost	Planned Start Date	Planned Completion Date	Rationale For Change	Impact Of Change

Baseline Change - C.1A Operational Performance Table												
Mandatory - Enter project If name and action to be Available performed.			As Applicable - Enter only information to be added, modified, or retired.					Mandatory - Provide rationale for change and impact of change.		Provide rationale for change and impact of change.		
OMB ID	Metric Name	Action	Metric Description	Unit of Measure	Measurement Area	FEA Performance Measurement Category Mapping	Target for 2014	Target for 2015	Measurement Condition	Reporting Frequency	Rationale For Change	Impact Of Change

#### **Change Type Definitions**

#### Correction:

A technical change that has no impact on the investments cost, schedule or performance baseline, such as a change in spelling or fixing a typographical error.

#### Correction – Metrics Only:

Correction to Metrics only

#### Replan:

Planned change with minimal change in overall scope, cost, or schedule objectives, including minor corrections to a previously established baseline or an external change in funding for the program such as an earmark or specific reductions made internally or by OMB or Congress that changes the budget available for the investment from what was planned.

#### Rebaseline – Current baseline no longer useful as a management tool:

Total overhaul of the Investment's baseline, requiring a new Charter, Program Scope Agreement, Work Breakdown Structure, Goals, etc.

#### Rebaseline – Other reason consistent with agency policy and M-10-27:

Other reasons that do not fit any of the other four Rebaseline categories.

#### Rebaseline – Scope and objectives evolve due to incremental or iterative system development:

Planning and Analysis may result in evolved scope and objectives. This may also be encountered during the Construction phase, or as more details unfold in the project plan.

#### Rebaseline – Significant change in contracting:

Contractor resources could be removed and work brought in-house, or work could be taken from GOV FTEs and outsourced to contractors. Other examples include: contractor goes out of business or is fired, contract becomes null and void due to unforeseen external forces, etc.

#### Rebaseline - Significant changes in funding level or availability of fund:

Funding is either decreased or increased significantly and results in a project being added, dropped, or severely compromised.