## SAMPLE



## Date

NAME ADDRESS 1 ADDRESS 2 CITY, STATE ZIP

Dear <NAME>:

Recently, we sent you a letter about an important survey sponsored by the Social Security Administration, called the **National Beneficiary Survey** (NBS). This survey will tell us about people who get Social Security Disability Insurance (SSDI) or Supplemental Security Income (SSI). We are asking you to share your experiences to help us make our programs better.

We hired a company called Mathematica to conduct this survey for us. If you already took part in the survey, thank you. **If you have not yet taken part, please call Mathematica toll-free at 1-844-684-9433** 9 a.m. to 10 p.m. ET (weekdays) or 11 a.m. to 7 p.m. ET (weekends) and they will ask if you are willing to do one of the three things below:

- 1. Take the survey. Mathematica will send you a \$30 gift card as a thank you for completing the survey.
- 2. Schedule a time to take the survey later and someone will call you back when you are ready.
- 3. Let us know that you are not interested in participating so we will know not to contact you again.

Taking part in the NBS is your choice. We will not share your answers in any way that reveals who you are. We will not use your answers to make changes to your benefits. We will use your information only for research, which will help improve our programs.

You can read about the survey at <a href="https://www.ssa.gov/disabilityresearch/NBS">https://www.ssa.gov/disabilityresearch/NBS</a> 2023.html. If you have any questions or concerns about the survey, you can call Mathematica at the number shown above or you can send an email to SSA at <a href="https://www.ssa.gov/disabilityresearch/NBS">NBS@ssa.gov</a>.

We look forward to speaking with you. Thank you for your help.

Sincerely,

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