



BSO Tutorial for Tax Year 2006

Acknowledge Resubmission Notice

Contains the following lesson:

- [Acknowledge Receipt of a Resubmission Notice Received from SSA](#)

Lesson 1: Acknowledge Your Resubmission Notice

Follow the instructions below to acknowledge that you received a notice from SSA requiring you to resubmit your W-2 data.

Step 1: Point your browser to the Business Services Online Welcome page:
www.socialsecurity.gov/bsowelcome.htm.

Step 2: Select the **Login** link on the Business Services Online Welcome page. The system displays the General Login Attestation page.



General Login Attestation

User Certification for SSA Business Services Online

I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files.

I certify that

- I understand that I may be subject to penalties if I submit fraudulent information. I agree that I am responsible for all actions taken with my PIN.
- I understand that SSA may ban me and/or the company I represent from the use of these services if SSA determines or suspects there has been misuse of the services.
- I am aware that any person who knowingly and willfully makes any representation to falsely obtain information from Social Security records and/or intends to deceive the Social Security Administration as to the true identity of an individual could be punished by a fine or imprisonment, or both.
- I am the individual authorized to do business under this PIN.

By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.

Step 3: Select the **I Accept** button after reading the conditions defined on the General Login Attestation page. The system displays the Business Services Online Login page.



BSO Help

Business Services Online Login

Type your Personal Identification Number (PIN) and password, then select Login.

PIN: Password:

[Select this link if you forgot your password.](#)
[Select this link if you need to complete your phone registration.](#)

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
For TDD/TTY call **1-800-325-0778**.

Step 4: Enter your PIN and password.

Step 5: Select the **Login** button to display the main menu. The system displays the BSO Home page. (To return to the BSO Welcome page, select the Cancel button.)

Step 6: Select the **Acknowledge Resubmission Notice** link.

▶ [Acknowledge Resubmission Notice](#)
Acknowledge that you have received a notice asking you to resubmit your wage data.

The system displays the Wage Reporting Attestation page.



Wage Reporting Attestation

User Certification for Wage Reporting via the SSA Business Services Online

I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files.

I certify that I am the individual authorized to conduct business under this PIN and have the authority to either attest to the accuracy of the data and/or transmit wage information and to receive employee wage information for the employer.

By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.

Step 7: Select the **I Accept** button after reading the conditions defined on the Wage Reporting Attestation page. The system displays the Acknowledge Resubmission Notice page.



[BSO Home](#) | [BSO Information Links](#) | [Contact SSA](#) | [Keyboard Navigation](#) | [Logout](#)

 [BSO Help](#)

Acknowledge Resubmission Notice

Use this form to acknowledge that you received a notice from the Social Security Administration requiring you to resubmit your wage data. Please specify the Employer Identification Number (EIN), Wage File Identifier (WFID), and Receipt Year exactly as they appear on the resubmission notice you received from the Social Security Administration.

EIN:

WFID - Version: -

Receipt Year:

Choose one of the following:

- I filed using electronic media (e.g. Internet or Electronic Data Transfer).
- I filed using physical media (e.g. tape, cartridge, or diskette) and I received my submission in the mail.
- I filed using physical media (e.g. tape, cartridge, or diskette) and I did not receive my submission in the mail.

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
For TDD/TTY call **1-800-325-0778**.

[BSO Home](#) | [BSO Information Links](#) | [Contact SSA](#) | [Keyboard Navigation](#) | [Logout](#)

Step 8: Enter your EIN, WFID, Version, and Receipt Year (exactly as they appear on the resubmission notice you received from SSA) and indicate the appropriate filing method.

Step 9: Select the **Acknowledge Notice** button to process the acknowledgement. (Otherwise, select the **Cancel** button to cancel the acknowledgement and return to the BSO Home page.) The system displays the Notice Acknowledgement Receipt page.

The screenshot shows the Social Security Online Business Services Online (BSO) interface. At the top, there is a header with the Social Security Administration logo and the text "Social Security Online Business Services Online" and "Social Security's Business Services Online (BSO)". Below the header is a navigation bar with links: "BSO Home | BSO Information Links | Contact SSA | Keyboard Navigation | Logout". On the left side, there is a "BSO Help" button. The main content area displays "Notice Acknowledgment Receipt" in a large font. Below this, the date and time "14-Sep-06 02:29 PM Eastern Time" are shown. The text reads: "Thank you for acknowledging receipt of your resubmission notice. Please follow the instructions provided in the notice for submitting your corrected file." and "If you need assistance, please call the Employer Reporting Branch at 1-800-772-6270 between Monday and Friday, 7:00 a.m. to 7:00 p.m. Eastern Time. For TDD/TTY call 1-800-325-0778." A "BSO Home" button is located below the text. At the bottom of the page, there is a footer with the text: "Have a question? Call 1-800-772-6270 to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778." and a navigation bar with links: "BSO Home | BSO Information Links | Contact SSA | Keyboard Navigation | Logout".

Step 10: Select the **BSO Home** button to return to the BSO Home page.