# Tax Year 2024

# Request Resubmission Extension (RRE)

# Tutorial

1. On the Electronic Wage Reporting (EWR) home page, select the **Request an Extension to File a Resubmission** link in the Resubmission Notice section. The system displays the “Request Resubmission Extension” page.

*See “Access EWR Suite of Services Tutorial” for how to access the EWR homepage.*



1. On the “Request Resubmission Extension” page: enter your Employer Identification Number (EIN), Wage File Identifier (WFID), and select the Receipt Year (exactly as they appear on the Resubmission Notice you received from SSA.)
	1. Select the **Submit** button to request an extension on the deadline for resubmitting your formatted wage file, the system displays the “Resubmission Extension Receipt” page.
	2. To return to the EWR home page, select the **Cancel** button.



1. On the “Resubmission Extension Receipt” page, select the **EWR Home Page** button to return to the EWR home page.

