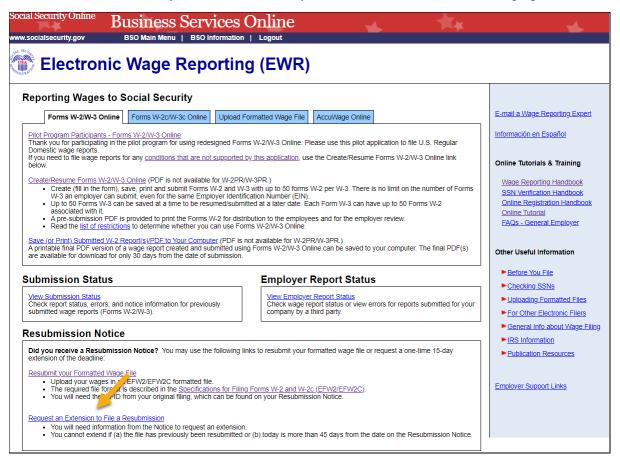
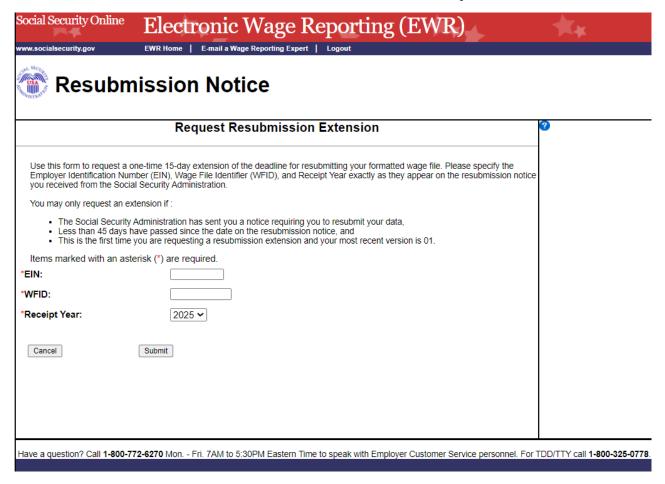
Tax Year 2024 Request Resubmission Extension (RRE) Tutorial

1. On the Electronic Wage Reporting (EWR) home page, select the **Request an Extension to File a Resubmission** link in the Resubmission Notice section. The system displays the "Request Resubmission Extension" page.

See "Access EWR Suite of Services Tutorial" for how to access the EWR homepage.



- 2. On the "Request Resubmission Extension" page: enter your Employer Identification Number (EIN), Wage File Identifier (WFID), and select the Receipt Year (exactly as they appear on the Resubmission Notice you received from SSA.)
 - a. Select the **Submit** button to request an extension on the deadline for resubmitting your formatted wage file, the system displays the "Resubmission Extension Receipt" page.
 - b. To return to the EWR home page, select the Cancel button.



3. On the "Resubmission Extension Receipt" page, select the **EWR Home Page** button to return to the EWR home page.

