

**LETTER AGREEMENT PROVIDING FOR
INFORMATION SHARING BETWEEN THE DEPARTMENT OF HOMELAND
SECURITY (DHS), U.S. CITIZENSHIP AND IMMIGRATION SERVICES (USCIS) AND
THE SOCIAL SECURITY ADMINISTRATION (SSA) REGARDING CITIZENSHIP**

Issue: DHS currently provides, through the USCIS Systematic Alien Verification for Entitlements (SAVE) system, citizenship and immigration status verification services for over 1,200 Federal, State, and local agencies that need to verify citizenship or immigration status to determine eligibility for a benefit or license they administer (including SSA, for verifying eligibility for SSNs). The SAVE system was established pursuant to provisions in the Immigration Reform and Control Act of 1986 (IRCA). 42 U.S.C. § 1320b-7(d). IRCA required that agencies determining eligibility for a number of specified Federal benefit programs,¹ including Food Stamps (now SNAP), unemployment compensation, Medicaid and Supplemental Security Income (SSI) review immigration documentation of aliens requesting benefits that includes “the individual’s alien admission number or alien file number,” and then use that documentation and number to verify with the former Immigration and Naturalization Service (INS) (now DHS)² whether the alien has a status corresponding to eligibility for the benefit.

While the vast majority of agencies participating in SAVE use the system only to verify aliens’ immigration status, there are a few that use it to verify the U.S. citizenship of individuals who are registering, or have previously registered, to vote. SAVE is not able to verify the citizenship of U.S. citizens born in the United States, but it is able to verify citizenship obtained through naturalization or, in certain cases where DHS has relevant records, the citizenship of a foreign-born person that was acquired, either at birth or subsequently, by operation of law (such as through qualifying U.S. citizen parentage).

In all cases, SAVE requires the user agency to provide the name, date of birth and a unique identifier (A-number, I-94 number, or certificate of citizenship or naturalization number) in order to proceed with verification of a U.S. citizen. In some cases, states are able to provide this unique identifier for voters they wish to verify (typically, from a driver’s license record), but more often than not states cannot provide a unique identifier because it is not information included on the approved federal nationwide voter registration application or otherwise normally collected by states from voter registrants. Agencies enter into a Memorandum of Agreement (MOA) with USCIS to use SAVE. Because SAVE is configured to search based on a unique identifier, the MOA requires them to provide the unique identifier in order to initiate verification of an individual.

¹ These programs are all Federally funded and governed overall by Federal statute and regulation, but in some cases (such as SNAP and unemployment compensation) the direct interaction with applicants, including verification, is the responsibility of a State agency. Voting is similar in that respect in that Federal laws govern and protect the right to vote in Federal elections guaranteed to adult citizens by the Constitution, but voter registration and election administration are handled by state and local government.

² Under the transition provisions of the Homeland Security Act of 2002, prior references in law to an agency or official whose function was transferred to the new DHS are deemed to refer to DHS or its appropriate component or official. *See, e.g.*, 6 U.S.C. § 557.

Some states have complained to DHS-USCIS about the limitation on their ability to verify voters caused by the unique identifier requirement and have demanded, citing 8 U.S.C. § 1373(a) and (c), that DHS-USCIS provide a means to verify them without this requirement. The President issued Executive Order (EO) 14159, *Protecting the American People Against Invasion*,³ which requires the Secretary to “promptly issue guidance to ensure maximum compliance by [DHS] personnel with the provisions of 8 U.S.C. 1373 and 8 U.S.C. 1644 and ensure that State and local governments are provided with the information necessary to fulfill law enforcement, citizenship, or immigration status verification requirements authorized by law.”⁴

More recently, the President issued EO 14248, *Preserving and Protecting the Integrity of American Elections*.⁵ EO 14248 provides, “Federal laws, such as the National Voter Registration Act (Pub. L. 103-31) and the Help America Vote Act (Pub. L. 107-252), require States to maintain an accurate and current Statewide list of every legally registered voter in the State. And [DHS] is required to share database information with States upon request so they can fulfill this duty. 8 U.S.C. 1373(c).”⁶ The EO directs the Secretary to “ensure that State and local officials have, without the requirement of the payment of a fee, access to appropriate systems for verifying the citizenship or immigration status of individuals registering to vote or who are already registered.”⁷ The Secretary is also required under the EO, in coordination with the DOGE Administrator, to review each State’s publicly available voter registration list and available records concerning voter list maintenance activities as required by 52 U.S.C. § 20507, alongside Federal immigration databases and State records requested, including through subpoena where necessary and authorized by law, for consistency with Federal requirements.⁸

To support this activity the Attorney General is required to prioritize enforcement of 18 U.S.C. §§ 611 and 1015(f) and similar laws that restrict aliens from registering to vote or voting, including through use of: (i) databases or information maintained by DHS; (ii) State-issued identification records and driver license databases; and (iii) similar records relating to citizenship.⁹

The Commissioner of Social Security also must assist states in determining whether individuals are eligible to register and vote by taking all appropriate action to make available the Social Security Number Verification Service, the Death Master File, and any other Federal databases containing relevant information to all State and local election officials engaged in verifying the eligibility of individuals registering to vote or who are already registered.¹⁰

³ 90 Fed. Reg. 8,443 (Jan. 20, 2025).

⁴ EO 14159, § 18.

⁵ 90 Fed. Reg. 14,005 (Mar. 25, 2025).

⁶ EO 14248 § 1.

⁷ *Id.* § 2(b)(i).

⁸ *Id.* § 2(b)(iii).

⁹ *Id.* § 2(e).

¹⁰ *Id.* § 3(a).

Accordingly, as required by these Executive Orders, DHS personnel must timely provide verification or immigration status information in response to inquiries from State and local government agencies to verify or ascertain the citizenship or immigration status of individuals. As required by 8 U.S.C. § 1373(c), such inquiries must relate to individuals within the jurisdiction of the State or local government agency and must be for a purpose authorized by law. DHS personnel have been directed to comply, to the maximum extent possible and permissible under law, with section 1373, taking into account federal statutory requirements, including the Privacy Act of 1974, 5 U.S.C. § 552a, and 8 U.S.C. § 1367 (special protected class information); as well as other laws, rules, regulations, policies, and requirements regarding verification, information sharing, and confidentiality.

DHS currently has systems in place, such as SAVE and U.S. Immigration and Customs Enforcement's Law Enforcement Support Center (LESC), to respond to inquiries from State and local government agencies to verify or ascertain the citizenship or immigration status of individuals. But neither 8 U.S.C. § 1373(c) nor § 1644 requires DHS to limit responses only to inquiries through the systems currently in place. If DHS possesses the requested verification or status information—whether or not in a system, such as SAVE or LESC—DHS must provide such information in accordance with §§ 1373(c) and 1644.

USCIS has requested SSA assistance with respect to information regarding citizenship in its possession that would greatly assist with this and falls within § 1373(a)'s reference to "information regarding the citizenship . . . of any individual." This request is consistent with the spirit of these EOs, the references to interagency communication in § 1373(a), and DHS efforts to fully implement these authorities in order to provide as responsive and comprehensive responses as possible to State and local information requests under § 1373(c) in accord with DHS's broad interpretation of its responsibilities. DHS thus has requested that SSA comply, to the maximum extent possible and permissible under law, with § 1373(a), taking into account federal statutory requirements, as well as other laws, rules, regulations, policies, and requirements regarding verification, information sharing, and confidentiality.

Proposal to address the issue: SAVE's citizenship information verification initiative seeks to provide timely verification of citizenship or immigration status information in response to voter verification and other authorized inquiries from Federal, State, territorial, tribal and local government agencies seeking to verify or ascertain the citizenship or immigration status of individuals within their jurisdiction by using a social security number, or part thereof, as a search term or method to locate additional information in DHS-USCIS accessed records regarding the individual.

DHS-USCIS seeks access to SSA information accessed through the DHS-USCIS Verification Information System (VIS)¹¹ for the purpose of verifying the citizenship and immigration status for benefits and licenses, as authorized by section 103 of the Immigration and Nationality Act, Pub. L. No. 82-414, as amended, 8 U.S.C. § 1103, Section 121(c)(1), Part C, of the Immigration Reform and Control Act of 1986, Pub. L. No. 99-603, 42 U.S.C. § 1320b-7 and note, and section 642 of the Illegal Immigration Reform and Immigrant

¹¹ VIS provides services to customers through SAVE and E-Verify (the latter of which will not be used for this initiative).

Responsibility Act of 1996, Pub. L. No. 104-208, as amended, 8 U.S.C. § 1373(c).

SSA is providing assistance by sending to, and receiving from, DHS-USCIS information regarding the citizenship or immigration status, lawful or unlawful, of individuals within its records. SSA is authorized to participate in this information sharing under the authority of the Social Security Act, 42 U.S.C. § 1306, and pursuant to 8 U.S.C. § 1373(a).

This information sharing is also subject to requirements of:

- The Privacy Act of 1974, 5 U.S.C. § 552a;
- The Federal Information Security Management Act of 2014 (Pub. L. 113-283);
- 20 C.F.R. § 401.120; and

other laws, rules, regulations and applicable agency policies.

DHS-USCIS seeks SSA support by matching data submitted through SAVE to SSA records in SSA's Master Files of Social Security Number (SSN) Holders and SSN Applications, System of Record Notice 60-0058, 90 Fed. Reg. 10025 (Feb. 20, 2025) ("Enumeration System"). Specifically, SAVE User Agencies input information into SAVE from benefit applications, and DHS-USCIS sends the information to SSA to confirm or not confirm that the SSN, name, and date of birth match information in SSA records. SSA is also asked to provide DHS-USCIS an indication of United States citizenship, if available.

For other SAVE use cases including those for non-voter registration or list maintenance benefit eligibility checks, USCIS may use a full or partial SSN to acquire from SSA an Alien Registration Number (ARN) to access the necessary DHS records within SAVE.

After SAVE checks the SSA and USCIS-accessed databases, DHS-USCIS sends a response to the User Agency in SAVE indicating the individual's citizenship or immigration status, with a code of admission and a narrative description or that additional information is needed to complete the verification (called additional verification). If DHS-USCIS is unable to complete the verification, SAVE will indicate that no record was found and to resubmit with more information as a retry to verify the individual's citizenship or immigration status. In scenarios where a DHS enumerator was provided and unable to provide a verification at initial response, SAVE will request additional verification with documents and try again to resolve the case through a manual review process.

Description of Matched Records

Systems of Records

SSA will disclose to USCIS data from the Enumeration System, 60-0058.

USCIS will maintain information provided by SSA in its system of records entitled, “DHS/U.S. Citizenship and Immigration Services (USCIS)-004 Systematic Alien Verification for Entitlements (SAVE) Program System of Records.”

Specified Data Elements

1. USCIS will provide SSA with the individual’s name, including other names used as applicable, date of birth, and either the full or partial SSN.
2. SSA will provide USCIS a “verified” or “not verified” response and in the case of a “not verified” response, the reason for the “not verified” will be provided. In rare circumstances, SSA is unable to disclose the reason why an SSN did not verify. In these cases, SSA will provide a reason of “other”.
3. SSA’s responses will contain the following:
 - SSN Match (True/False)
 - Full SSN for all matches (when a partial SSN is provided)
 - Name Match (True/False)
 - Date of Birth Match (True/False)
 - Citizenship/Foreign Indicator
 - Blank – Citizenship code is blank and foreign-born indicator is blank
 - * - Citizenship code is blank and foreign-born indicator is *
 - "A" - U.S. Citizen
 - "B" - Legal alien, eligible to work
 - "C" - Legal alien, not eligible to work
 - "D" - Other
 - "E" - Alien Student - restricted work authorized
 - "F" - Conditionally legalized alien
 - Alien Registration Number (where applicable)
 - Death Indicator (Yes Deceased / Not Deceased)
 - Error code descriptions (transaction and record levels)

SSA’s Responsibilities:

Under DHS-USCIS’ SAVE process SSA will provide electronic response codes to USCIS’ SAVE queries. These codes report which data elements sent to SSA by SAVE (name, SSN, and date of birth) match data elements in the Enumeration System. The codes also report if there is a death or fraud indicator in the Enumeration System and the person’s citizenship status, as recorded in the Enumeration System.

SSA will provide responses to the SAVE queries within one second or less.

SSA will inform USCIS when its systems have a scheduled outage or planned maintenance that may negatively affect service.

SSA will safeguard any personally identifiable information (PII) obtained from SAVE agencies through the SAVE process in accordance with the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. § 1306(a)), and SSA regulations (20 C.F.R. Part 401). SSA will limit access to this information to SSA employees involved in resolving SAVE cases, USCIS employees who administer SAVE, and individuals or entities authorized by the U.S. Government to evaluate SAVE.

USCIS' Responsibilities:

USCIS will only submit verification requests to SSA for authorized purposes.

USCIS will notify SSA of any pending or final changes in the statutory or regulatory requirements concerning SAVE.

USCIS will inform SSA if the SAVE system or other related connectivity system has a scheduled outage or planned maintenance that may negatively affect service.

After discovering a connectivity issue that may negatively affect SAVE service, USCIS will inform SSA.

USCIS will safeguard any PII obtained from SSA in accordance with the Privacy Act (5 U.S.C. § 552a) and the Federal Information Security Modernization Act. SSA will limit access to this information to SSA employees involved in resolving SAVE cases, USCIS employees who administer SAVE, and individuals or entities authorized by the U.S. Government to evaluate SAVE.

Records Usage, Duplication and Redisclosure

The parties acknowledge that information sent by USCIS to SSA for verification requests will be matched against existing SSA- accessed data holdings which may contain the same information. As such, the information provided about an individual within a verification request by USCIS to SSA will not be considered SSA-owned information. Information that identifies a verification request as being generated by USCIS or associated with a USCIS program will be protected as set forth in this Agreement and as required by law.

USCIS and SSA agree to the following limitations on the access to, and disclosure and use of information that identifies a verification request as being generated by USCIS or associated with an USCIS program:

Data or information that identifies a verification request as being generated by USCIS or associated with a USCIS program will remain information owned by USCIS.

USCIS will use the verification responses generated by SSA only for the purposes described in this Agreement.

Data or information that identifies a verification request as being generated by USCIS or associated with a USCIS program will be used only as provided in this Agreement by SSA.

Data or information that identifies a verification request as being generated by USCIS or associated with a USCIS program provided by SSA will not be duplicated or disseminated outside SSA without prior written approval from USCIS. USCIS will not give such approval unless the redisclosure is required by law or is essential to the conduct of the exchange. In such cases, SSA, the agency redisclosing the records, must specify in writing what records will be redisclosed, to whom they will be redisclosed, and the reasons that justify redisclosure.

USCIS will not duplicate or disseminate the verification responses for a purpose not covered by this Agreement, within or outside of its agency, without the written permission of SSA, excepted as required by Federal law. SSA will not give such permission, unless Federal law requires disclosure or disclosure is essential to the purpose of this Agreement. For such permission, USCIS must specify in writing what data it is requesting to duplicate or disseminate and to whom, and the reasons that justify such duplication or dissemination.

All USCIS verification requests will be documented in a transactional database. The retention period is 10 years. The database is not accessible to the public, except as permitted by law.

USCIS and SSA recognizes that they may need to disclose information pursuant to an audit by appropriate government oversight authorities. In the event USCIS or SSA needs to disclose information that identifies a verification request or a verification response covered by this Agreement for purposes of appropriate government oversight, the audited agency shall endeavor to coordinate with source agency in writing in advance of such dissemination, to the extent practicable and consistent with applicable law and policy. USCIS and SSA will take steps to ensure that any disclosures taken in these circumstances are limited to information that is relevant and necessary for the identified purpose.

Security Procedures

SSA and USCIS will comply with the Federal Information Security Management Act (FISMA), 44 U.S.C. § 3551 et seq., as amended by the Federal Information Security Modernization Act of 2014 (Pub. L. 113-283); FIPS, Mandatory Security Processing Standards 199 & 200; related OMB circulars and memoranda, including revised Circular A-130, Management of Federal Information Resources (July 28, 2016); National Institute of Standards and Technology (NIST) directives; and the Federal Acquisition Regulations (FAR). These laws, regulations, and directives provide requirements for safeguarding Federal information systems and PII used in Federal agency business processes, as well as related reporting requirements.

FISMA requirements apply to all Federal contractors, organizations, or sources that possess or use Federal information, or that operate, use, or have access to Federal information systems on behalf of an agency. Each agency receiving information under this DSA is responsible for oversight and compliance of its contractors and agents with FISMA requirements.

Loss Reporting

If either SSA or USCIS experiences an incident involving the loss or breach of PII provided by SSA or USCIS under the terms of this agreement, they will follow the incident reporting guidelines issued by the OMB. In the event of a reportable incident under OMB guidance involving PII, the agency experiencing the incident is responsible for following its established procedures, including notification to the proper organizations (e.g., United States Computer Emergency Readiness Team, the agency's privacy office). In addition, the agency experiencing the incident (e.g., electronic or paper) will notify the other agency's Systems Security Contact named in this agreement. If USCIS is unable to speak with the SSA Breach Contact within one hour or if for some other reason notifying the SSA Systems Security Contact is not practicable (e.g., it is outside of the normal business hours), USCIS will call SSA's National Network Service Center toll free at 1-877-697-4889.

If SSA experiences or suspects that there is a loss or breach of USCIS information, it will notify the USCIS Security Operations Center (SOC) at [redacted] and will follow up with an email to USCIS SOC [redacted] and the USCIS Office of Privacy [redacted] within one hour of suspecting or confirming an incident.

(b)(6)(b)(7)(c)

Breach Notification

SSA and USCIS will follow PII breach notification policies and related procedures issued by OMB. If the agency that experienced the breach determines that the risk of harm requires notification to affected individuals or other remedies, that agency will carry out these remedies without cost to the other agency.

Administrative Safeguards

SSA and USCIS will restrict access to the data matched and to any data created by the match to only those users, e.g., employees, contractors, etc., who need it to perform their official duties in connection with the uses of the data authorized in this agreement. Further, SSA and USCIS will advise all personnel with access, the confidential nature of the data, the safeguards required to protect the data, and the civil and criminal sanctions for noncompliance contained in the applicable Federal laws.

Parties, including all personnel with access to the information, will be appropriately educated and trained regarding the proper handling of PII and proper care of the information systems to ensure the overall safeguarding and security of the information. SSA and USCIS will ensure that its employees, including contractors with the access to any of the information, have completed privacy training on the handling of PII which includes

information on applicable laws, regulations, and policies related to information privacy and security.

Physical Safeguards

SSA and USCIS will store the data matched and any data created by the match in an area that is physically and technologically secure from access by unauthorized persons during duty hours as well as non-duty hours or when not in use (e.g., door locks, card keys, biometric identifiers, etc.). Only authorized personnel will transport the data matched and any data created by the match. SSA and USCIS will establish appropriate safeguards for such data, as determined by a risk-based assessment of the circumstances involved.

Technical Safeguards

SSA and USCIS will process the data matched and any data created by the match under the immediate supervision and control of authorized personnel in a manner that will protect the confidentiality of the data, so that unauthorized persons cannot retrieve any data by computer, remote terminal, or other means. Systems personnel must enter personal identification numbers when accessing data on the agencies' systems. SSA and USCIS will strictly limit authorization to those electronic data areas necessary for the authorized analyst to perform his or her official duties.

Application of Policy and Procedures

SSA and USCIS will adopt policies and procedures to ensure that each agency uses the information contained in their respective records or obtained from each other solely as provided in this agreement. SSA and USCIS will comply with these guidelines and any subsequent revisions.

Onsite Inspection

NIST Special Publication 800-37, Revision 2, encourages agencies to accept each other's security assessments in order to reuse information system resources and/or to accept each other's assessed security posture in order to share information.

NIST 800-37 further encourages that this type of reciprocity is best achieved when agencies are transparent and make available sufficient evidence regarding the security state of an information system so that an authorizing official from another organization can use that evidence to make credible, risk-based decisions regarding the operation and use of that system or the information it processes, stores, or transmits. Consistent with that guidance, the parties agree to make available to each other upon request system security evidence for the purpose of making risk-based decisions. Requests for this information may be made by either party at any time throughout the duration or any extension of this agreement.

Retention and Destruction of Information

USCIS will destroy the response file generated through this data exchange as soon as the information has served the matching program purpose and all legal retention requirements established in conjunction with the National Archives and Records Administration under applicable procedures have been met. In case of such retention for evidentiary purposes, USCIS will retire the retained data in accordance with the applicable Federal Records Retention Schedule (44 U.S.C. § 3303a).

The information provided by USCIS is not used by SSA for any purpose other than data exchange. USCIS’s electronic request files are a transitory nature, or ‘transitory records’, specifically ‘intermediate input files’ as defined in General Records Schedule 5.2, Item 010. SSA will protect transitory records in the same manner that it protects SSA records. The Input/Tickler file will be destroyed when no longer needed for business use.

Duration of Agreement

This agreement shall be effective upon the signature of the last signatory hereto and shall continue in effect until and unless modified or terminated in accordance with the provisions of this Agreement.

Modification and Termination

Modifications to this Agreement must be in writing and agreed to by the parties.

This Agreement may be terminated by either party upon 30 days advance written notice.

If legislation is enacted that affects SAVE functions or provides for new functionality, the parties agree to modify this Agreement as appropriate to cover any new provisions.

Contacts:

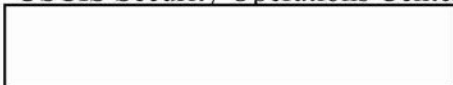
USCIS Contacts:

David M. Jennings
Associate Chief - Business & Technology Integration
Verification Division (VER)
Immigration Records and Identity Services (IRIS)
U.S. Citizenship and Immigration Services (USCIS)
Department of Homeland Security (DHS)



(b)(6)(b)(7)(c)

USCIS Security Operations Center (SOC)



(b)(6)(b)(7)(c)

SSA Contacts

Breach Reporting

Andrea Huseth, Division Director
Office of Privacy and Disclosure
Office of the General Counsel
6401 Security Boulevard
Baltimore, MD 21235
Telephone: (410) 965-6868
Email: Andrea.Huseth@ssa.gov

Disclaimers

SSA is not liable for any damages or loss resulting from errors in information provided to USCIS under this Agreement. Furthermore, SSA is not liable for damages or loss resulting from the destruction of any materials or data provided by USCIS. All information furnished to USCIS will be subject to the limitations and qualifications, if any, transmitted with such information. If, because of any such error, loss, or destruction attributable to SSA, the services must be re-performed by SSA, the additional cost thereof will be treated as a part of the full costs incurred in compiling and furnishing such information and will be paid by USCIS.

USCIS is not liable for any damages or loss resulting from errors in SSA information provided to USCIS under this Agreement. All information furnished to SSA will be subject to the limitations and qualifications, if any, transmitted with such information. If, because of any such error, loss, or destruction attributable to SSA, the services must be re-performed by SSA, the additional cost thereof will not be treated as a part of the full costs incurred in compiling and furnishing such information and will not be paid by USCIS.

The performance or delivery by SSA of the goods and/or services described herein and the timeliness of said delivery are authorized only to the extent that they are consistent with proper performance of the official duties and obligations of SSA. If for any reason SSA delays or fails to provide services, or discontinues the services or any part thereof, SSA is not liable for any damages or loss resulting from such delay or for any such failure or discontinuance.

The performance or delivery by USCIS of the goods and/or services described herein and the timeliness of said delivery are authorized only to the extent that they are consistent with proper performance of the official duties and obligations of USCIS. If for any reason USCIS delays or fails to provide services, or discontinues the services or any part thereof, USCIS is not liable for any damages or loss resulting from such delay or for any such failure or discontinuance.

Integration

This Agreement, and the attached system map constitute the entire Agreement of the parties with respect to its subject matter and supersede all other agreements between the parties regarding its subject matter.

There have been no representations, warranties, or promises made outside of this Agreement. This Agreement shall take precedence over any other documents that may be in conflict with it.

Resolution Mechanism

Disagreements on the interpretation of the provisions of this MOA that cannot be resolved between USCIS and the SSA point of contact should be provided in writing to the authorized officials at both agencies for resolution. If settlement cannot be reached at this level, the disagreement will be elevated to the next level in accordance with DHS- USCIS procedures for final resolution.

Authorizing Signatures and Dates

The signatories below warrant and represent that they have the competent authority on behalf of their respective agencies to enter into the obligations set forth in this Agreement.

Electronic Signature Acknowledgement: The signatories may sign this document electronically by using an approved electronic signature process. By signing this document electronically, the signatories agree that the signature they provide has the same meaning and legal validity and effect as a handwritten signature.

Social Security Administration

Sean Brune
Digitally signed by Sean Brune
Date: 2025.05.15 08:58:24
-04'00'

Sean Brune
Assistant Deputy Commissioner,
Office of Mission Support
Social Security Administration

Date: _____

U.S. Department of Homeland Security

**BRIAN J
BRODERICK**
Digitally signed by BRIAN J BRODERICK
Date: 2025.05.15 10:09:48 -04'00'

Brian J. Broderick
Chief (Acting), Verification Division
U.S. Citizenship and Immigration Services

Date: _____

UNITED STATES GOVERNMENT
GENERAL TERMS & CONDITIONS (GT&C)
FS Form 7600A



Agreement Between Federal Program Agencies for Intragovernmental Reimbursable, Buy/Sell Activity. In Accordance with TFM Volume 1, Part 2, Chapter 4700, Appendix 8.

Required fields for the FS Form 7600A are denoted with an (*)
 Additional fields required when an Agency transitions to G-Invoicing are denoted by a (G)

https://www.fiscal.treasury.gov/fsservices/gov/acctg/g_invoice/g_invoice_home.htm

NEW OR MODIFIED GT&C					
General Terms and Conditions (GT&C) Number		G GT&C Number:			
		Requesting Agency (Buyer)		Servicing Agency (Seller)	
		* Agency Agreement Tracking Number		* Agency Agreement Tracking Number RAFDHS250004	
		G Modification Number:			
		G Status:			
AGENCY INFORMATION					
		Requesting Agency (Buyer)		Servicing Agency (Seller)	
1.	* Agency Name	Department of Homeland Security - CITIZENSHIP & IMMIGRATION SVCS		SOCIAL SECURITY ADMINISTRATION	
	* Group Name	Immigration Records and Identity Services (IRIS)		DCRDP ODEPPIN - Other DCRDP RA	
	G Group Description	5900 Capital Gateway Drive, Camp Springs, MD 20588		ODEPPIN - Other DCRDP Reimbursable Agreements	
	G Document Inheritance Indicator	Yes			
	* Agency Location Code (ALC)	70011512		28040001	
	ALC Description	70011512 - 070 - Department of Homeland Security - CITIZENSHIP & IMMIGRATION SVCS		28040001 - 028 - SOCIAL SECURITY ADMINISTRATION - HQ - DIV. OF CENTRAL ACTING OPERATIONS	
	Subordinate Group				
	Cost Center	07-20-0000-00-00-00-00			
	Business Unit	Verification Division			
	Department ID	VER			
GT&C INFORMATION					
2.	* GT&C Title	Citizenship and immigration status verification services			
3.	G Order Originating Partner Indicator	Requesting Agency (Buyer)			
		Original Base/Current Modification		New/Proposed Modification	
4.	* Agreement Period	Start Date (yyyy/mm/dd): 2025-05-15		Start Date (yyyy/mm/dd):	
		End Date (yyyy/mm/dd): 2025-09-30		End Date (yyyy/mm/dd):	
5.	Termination Days	30			

6.	* Agreement Type	Multiple Orders
7.	* Advance Payment Indicator	Are Advance Payments allowed for this GT&C? <input type="radio"/> Yes <input checked="" type="radio"/> No *If Yes , the Servicing Agency Advance Payment Authority Title and Citation are required upon creation of an Order against this GT&C.
8.	* Assisted Acquisition Indicator	Will this GT&C accommodate Assisted Acquisitions? <input type="radio"/> Yes <input checked="" type="radio"/> No *If Yes , the Servicing Agency provides acquisition support in awarding and managing contracts on behalf of the Requesting Agency's requirements for products or services. Lines 17 & 18 below for additional detail.

ESTIMATED AGREEMENT AMOUNT

9.	Total Direct Cost Amount	\$196,397.17
	Total Overhead Fees and Charges Amount	
	* Total Estimated Amount	\$196,397.17
9.	Enforce Total Remaining Amount	Should G-Invoicing enforce the total value of orders to remain below the Total Amount on the GT&C? <input checked="" type="radio"/> Yes <input type="radio"/> No If Yes , G-Invoicing will not allow Order total to exceed the GT&C total.

ADDITIONAL AGREEMENT INFORMATION

10.	Explanation of Overhead Fees and Charges	
11.	Requesting Scope	Refer to Information Sharing Letter Agreement
12.	Requesting Roles	Refer to Information Sharing Letter Agreement
13.	Servicing Roles	Refer to Information Sharing Letter Agreement
14.	Restrictions	
15.	Assisted Acquisition Small Business Credit Clause	The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.
16.	Disputes	Disputes related to this GT&C and any related Orders shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 5; Intragovernmental Transaction (IGT) Guide, at http://tfm.fiscal.treasury.gov/content/tfm/v1/p2/c470.html
17.	Requesting Assisted Acquisitions	
18.	Servicing Assisted Acquisitions	
19.	Requesting Clauses	
20.	Servicing Clauses	The estimated cost set forth in this agreement is based upon SSA's rough order of magnitude cost estimate to perform systems development work for this effort and is based on an estimated 40 million transactions. Within G-Invoicing, SSA may use G-Invoicing Representative Approvers to ministerially approve agreements (GT&C and Orders). Please refer to the Approved PDF Agreement in the attachment section of this GT&C and any underlying Orders for SSA's official approval.
21.	Agency Additional Information	Requesting Agency (Buyer)
		Servicing Agency (Seller)

MODIFY GT&C

22.	Modification Date (yyyy/mm/dd):
	Brief explanation required for modifying this GT&C:

CLOSE GT&C

23.	Closing Date (yyyy/mm/dd):
	Brief explanation required for closing this GT&C:

REJECT GT&C

24.	Rejection Date (yyyy/mm/dd):
	Brief explanation required for rejecting this GT&C:

PREPARER INFORMATION

25.	* Preparer Name	Kalisha Ray
	* Preparer Phone	(b)(6)
	* Preparer E-mail	

AGREEMENT APPROVALS

By signing this agreement, you authorize the General Terms and Conditions as stated, and that the scope of the work can be fulfilled. By signing, you agree to periodically review the terms and conditions of the agreement and make any necessary modifications to the GT&C and any affected Order(s).

		Requesting Initial Approval (required)	Servicing Initial Approval (required)
26.	* Approver's Name	Fred Owens	Jessica Burns MacBride
	* Signature	FRED L OWENS Digitally signed by FRED L OWENS Date: 2025.05.29 08:24:34 -04'00'	Jessica Burns-Macbride Digitally signed by Jessica Burns-Macbride Date: 2025.05.27 13:27:08 -04'00'
	Title	Supervisory Management Program Analyst	Acting Assistant Deputy Commissioner for OLP
	* E-mail	(b)(6)	(b)(6)
	* Phone	(b)(6)	
	Fax	(b)(6)	
* Date (yyyy/mm/dd)			
		Requesting Final Approval (required)	Servicing Final Approval (required)
27.	* Approver's Name	Karen Tyler	Jessica Burns MacBride
	* Signature	KAREN E TYLER Digitally signed by KAREN E TYLER Date: 2025.05.29 08:52:46 -04'00'	Jessica Burns-Macbride Digitally signed by Jessica Burns-Macbride Date: 2025.05.27 13:27:52 -04'00'
	Title	Management/Program Analyst	Acting Assistant Deputy Commissioner for OLP
	* E-mail	(b)(6)	(b)(6)
	* Phone	(b)(6)	
	Fax	(b)(6)	

	* Date (yyyy/mm/dd)		
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UNITED STATES GOVERNMENT ORDER FORM

FS FORM 7600B



Agreement Between Federal Program Agencies for Intragovernmental Reimbursable, Buy/Sell Activity. In Accordance with TFM Volume 1, Part 2, Chapter 4700, Appendix 8.

Required fields for the FS Form 7600B are denoted with an (*)

Additional fields required when an Agency transitions to G-Invoicing are denoted by a (G)

<https://www.fiscal.treasury.gov/g-invoice/>

NEW OR MODIFIED ORDER

1.	Order Number	G Order Number:	
		Requesting Agency (Buyer)	Servicing Agency (Seller)
		* Order Tracking Number	* Order Tracking Number RAFDHS250004
		G Modification Number: 0	
		G Order Status:	
2.	G General Terms & Conditions (GT&C) Number (Associated with this Order):		
3.	*Order Date (yyyy-mm-dd):	2025-05-15	

PARTNER INFORMATION

4.	*Assisted Acquisition Indicator	No	
5.	*Period of Performance	Original Base/Current Modification	New/Proposed Modification
		Start Date (yyyy-mm-dd): 2025-05-15	Start Date (yyyy-mm-dd):
		End Date (yyyy-mm-dd): 2025-09-30	End Date (yyyy-mm-dd):
		Requesting Agency (Buyer)	Servicing Agency (Seller)
6.	*Agency Location Code (ALC)	70011512	28040001
7.	*Agency Name	Department of Homeland Security - CITIZENSHIP & IMMIGRATION SVCS	SOCIAL SECURITY ADMINISTRATION
8.	*Group Name	Immigration Records and Identity Services (IRIS)	DCRDP ODEPPIN - Other DCRDP RA
9.	G Group Description	5900 Capital Gateway Drive, Camp Springs, MD 20588	ODEPPIN - Other DCRDP Reimbursable Agreements
10.	Cost Center	07-20-0000-00-00-00-00	
11.	Business Unit	Verification Division	
12.	Department ID	VER	
13.	Unique Entity Identifier (UEI)	R76CSFHNTQKS	
14.	Funding Office Code (Buyer Only)		
15.	Funding Agency Code (Buyer Only)		

16.	Comments	.	<p>The estimated cost set forth in this agreement is based upon SSA's rough order of magnitude cost estimate to perform systems development work for this effort and is based on an estimated 40 million transactions.</p> <p>Within G-Invoicing, SSA may use Representative Approvers to ministerially approve agreements. Please refer to the Approved PDF Agreement in the attachment section of this Order for SSA's official approval</p>
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AUTHORITY INFORMATION

17.	*Statutory Authority Fund Type Code	Select One: Other Authority	
18.	Statutory Authority Fund Type Title	Section 1106(b) of the Social Security Act	
19.	Statutory Authority Fund Type Citation	[42 U.S.C. 1306(b)]	
20.	Program Authority Title	Requesting Agency (Buyer)	Servicing Agency (Seller)
			Section 1106(b) of the Social Security Act
21.	Program Authority Citation	Social Security Act, 42 U.S.C. § 1306	

ADVANCE INFORMATION (Required by Servicing Agency if there is an advance.)

22.	Advance Revenue Recognition Methodology	Select One:	
23.	Advance Revenue Recognition Description (required if "Other")		
24.	Advance Payment Authority Title		
25.	Advance Payment Authority Citation		
26.	Total Advance Amount	Original Base/Current Modification Total	New/Proposed Modification Total
		\$0.00	
27.	Advance Amount Funding Change for this Modification [Addition (+) or Reduction (-)]		
28.	Total Modified Advance Amount		

DELIVERY INFORMATION (Requesting Agency completes.)

29.	*FOB Point	Select One: Source/Origin
30.	Constructive Receipt Days	(Calendar Days) *Required if Destination/Other is checked on line 29.
31.	Acceptance Point	Select One: Source/Origin
32.	Place of Acceptance	
33.	Inspection Point	Select One: Source/Origin
34.	Place of Inspection	

ORDER BILLING (Servicing Agency completes.)

35.	*Billing Frequency	Select One: QUARTERLY	
36.	Billing Frequency Explanation		
ORDER BILLING (Requesting Agency completes.)			
37.	Priority Order Indicator	No	
38.	Capital Planning and Investment Control (CPIC)		
		Original Base/Current Modification Total	New/Proposed Modification Total
39.	*Total Order Amount	\$196,397.17	
40.	Total Modification Amount		
41.	Total Modified Order Amount		
42.	Total Modified Advance Order Amount		
43.	Net Order Amount	\$196,397.17	
LINE ITEMS (Additional Lines/Schedules may be added using the + button after Block 116)			
		Original Base/Current Modification Total	New/Proposed Modification Total
44.	*Line Number	1	
45.	Order Line Status	ACTIVE	
46.	Item Code	9999	
47.	*Item Description	Citizenship and immigration status verification services	
48.	*Line Costs Unit of Measure (UOM)	DO	
49.	*Unit of Measure Description	US Dollars	
50.	Total Line Costs	\$196,397.17	
51.	Line Cost Funding Change for this Modification [Addition (+) or Reduction (-)]		
52.	Total Modified Line Costs		
53.	Order Line Advance Amount		
54.	Order Line Advance Amount Funding Change for this Modification [Addition (+) or Reduction (-)]		
55.	Total Modified Order Line Advance Amount		
56.	Product/Service Identifier		
57.	*Capitalized Asset Indicator (Servicing Agency Only)	False	
58.	Item UID Required Indicator	False	
59.	*Type of Service Requirements	SEVERABLE	
SCHEDULE SUMMARY (Additional Lines/Schedules may be added using the + button after Block 116)			
		Original Base/Current Modification Total	New/Proposed Modification Total
60.	*Schedule Number	1	

61.	Advance Payment Indicator	False	
62.	*Cancel Status (Schedule)	ACTIVE	
63.	*Schedule Unit Cost/Price	\$1.00	
64.	Schedule Unit Cost/Price Funding Change for this Modification [Addition (+) or Reduction (-)]		
65.	Total Modification Schedule Unit Cost/Price		
66.	*Order Schedule Quantity	196397.17	
67.	Order Schedule Quantity Change for this Modification [Addition (+) or Reduction (-)]		
68.	Net Modification Order Schedule Quantity		
69.	Order Schedule Amount	\$196,397.17	
70.	Order Schedule Amount Funding Change for this Modification [Addition (+) or Reduction (-)]		
71.	Total Modified Order Schedule Amount		

SCHEDULE FUNDING INFORMATION

72.	*Agency Treasury Account Symbol (TAS)	Requesting Agency (Buyer)								Servicing Agency (Seller)							
		SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB
				070	2025	2025		0300	000			028	2025	2025		8704	000
73.	*Agency Business Event Type Code (BETC)	DISGF								COLL							
74.	Object Class Code	25.3								11.1							
75.	Additional Accounting Classification	Funding String EX 11-04-00-000 07-20-0000-00-00-00-00 GE-25-11-00 000000 SSASV01-000															
76.	*Bona Fide Need (Requesting Agency Only)	Required in association with Executive Order 14248															

STANDARD LINE OF ACCOUNTING (SLOA) INFORMATION (Accounting Flex Field Values)

To capture Agency Internal Accounting

77.	Accounting Classification Reference Number	Requesting Agency (Buyer)								Servicing Agency (Seller)							
78.	Reimbursable Flag																
79.	Federal Award Identifier Number (FAIN)																
80.	Unique Record Identifier (URI)																
81.	Activity Address Code																
82.	Budget Line Item																

83.	Budget Fiscal Year	2025	2025
84.	Security Cooperation		
85.	Security Cooperation Implementation Agency		
86.	Security Cooperation Case Designator		
87.	Security Cooperation Case Line Item Identifier		
88.	Sub-Allocation		
89.	Agency Accounting Identifier		
90.	Funding Center Identifier		4008048
91.	Cost Center Identifier		
92.	Project Identifier		
93.	Activity Identifier		6163
94.	Disbursing Identifier		
95.	Cost Element Code		
96.	Work Order Number		
97.	Functional Area		
98.	Agency Security Cooperation Case Designator		
99.	Parent Award Identifier (PAID)		
100.	Procurement Instrument Identifier (PIID)		

SCHEDULE SHIPPING INFORMATION

101.	Ship To Address Identifier		
102.	Ship To Agency Title		
103.	Address 1		
104.	Address 2		
105.	Address 3		
106.	Ship To City		
107.	Ship To Postal Code		
108.	Ship To State		
109.	Ship To Country Code		
110.	Ship To Location Description		
111.	Delivery/Shipping Information for Product Special Shipping Information		
112.	Delivery/Shipping POC Name		
113.	Delivery/Shipping Information for Product POC Title		
114.	Delivery/Shipping Information for Product POC E-mail Address		

115.	Delivery/Shipping Information for Product POC Telephone Number		
116.	Agency Additional Information	Requesting Agency (Buyer)	Servicing Agency (Seller)
			The estimated cost set forth in this agreement is based upon SSA's rough order of magnitude cost estimate to perform systems development work for this effort and is based on an estimated 40 million transactions.

MODIFY ORDER

117.	Modification Date (yyyy-mm-dd):
118.	Brief explanation required for modifying this Order:

CLOSE ORDER

119.	Closing Date (yyyy-mm-dd):
120.	Brief explanation required for closing this Order:

REJECT ORDER

121.	Rejection Date (yyyy-mm-dd):
122.	Brief explanation required for rejecting this Order:

AGENCY POINT OF CONTACTS (POC)

		Requesting Agency (Buyer)	Servicing Agency (Seller)
123.	*Agency POC Name	Kalisha Ray	Anastasia Collins
	*Agency POC E-mail	[Redacted]	anastasia.collins@ssa.gov
	*Agency POC Phone No.	[Redacted]	410-965-5413
	Agency POC Fax No.	(b)(6)	

AGREEMENT APPROVALS

FUNDING OFFICIAL

The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds are accurately cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency Funding Official signs to start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.

		Requesting Agency (Buyer)	Servicing Agency (Seller)
124.	*Funding Official Name	Chauncey Burrell	Jessica Burns MacBride
	*Signature	CHAUNCEY N BURRELL <small>Digitally signed by CHAUNCEY N BURRELL Date: 2025.05.28 14:28:32 -04'00'</small>	Jessica Burns-Macbride <small>Digitally signed by Jessica Burns-Macbride Date: 2025.05.27 13:46:52 -04'00'</small>
	Funding Official Title	Budget Analyst	Acting Assistant Deputy Commissioner for OLP
	*Funding Official E-mail	[Redacted]	(b) (6)
	*Funding Official Phone No.	[Redacted]	
	Funding Official Fax No.		
*Funding Official Date Signed (yyyy-mm-dd)	(b)(6)		

PROGRAM OFFICIAL

The Program Officials, as identified by the Requesting Agency and Servicing Agency, must ensure that the scope of work is properly defined and can be fulfilled for this Order. The Program Official may or may not be the Contracting Officer depending on each agency's IAA business process.

		Requesting Agency (Buyer)	Servicing Agency (Seller)
125.	*Program Official Name	Chirag Bhavsar	Jessica Burns MacBride
	*Signature	CHIRAG BHAVSAR <small>Digitally signed by CHIRAG BHAVSAR Date: 2025.05.28 12:42:50 -04'00'</small>	Jessica Burns-Macbride <small>Digitally signed by Jessica Burns-Macbride Date: 2025.05.27 13:47:29 -04'00'</small>
	Program Official Title	Associate Chief of Operations	Acting Assistant Deputy Commissioner for OLP
	*Program Official E-mail		(b) (6)
	*Program Official Phone No		
	Program Official Fax No.	(b)(6)	
	*Program Official Date Signed (yyyy-mm-dd)		

AGENCY PREPARER INFORMATION

		Requesting Agency (Buyer)
126.	*Name	Kalisha Ray
	*Phone No.	
	*E-mail Address	

(b)(6)