

How to Use the Representative Payee Portal



Securing today
and tomorrow

The *my* Social Security **Representative Payee Portal** is a central portal for individual representative payees with a *my* Social Security account to conduct their own business or business for their beneficiaries. Follow these easy steps to get started.

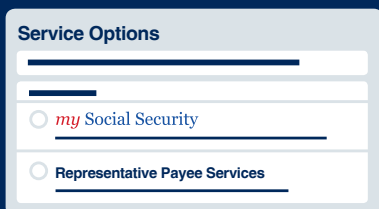


1



Visit www.socialsecurity.gov/myaccount and select **sign in** or **create an account**.

2



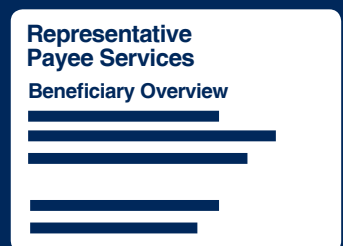
Your **Representative Payee Portal** will automatically appear.

3



Select “*my* Social Security” to conduct business for yourself including estimating your future benefits or requesting a replacement Social Security card (in qualifying states).

4



Select “**Representative Payee Services**” to conduct business for your beneficiaries including viewing current benefit details, reporting wages, or completing the annual accounting.

Manage the present for you and your beneficiaries, use the *my* Social Security **Representative Payee Portal**.

SSA.gov/mysocialsecurity

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