RECOVERY ACT FUNDING AND ORAL COMMUNICATION WITH LOBBYIST DIAGRAM

Does the communication involve the Recovery Act?

- **YES**
  - Ask the next questions of the participants to the communication.
  
  - Is one participant in the communication a Federally registered lobbyist?
    
    - **NO**
      - The Presidential Memo does not apply
    
    - **YES**
      - Ask the next question.

  1. Is the communication solely about a prior award or funding?
    
    - **YES**
      - Ask the next question.
    
    - **NO**
      - Ask the next question.

  2. Is the conversation about a particular applicant, application or program under consideration for Recovery Funds?
    
    - **NO**
      - Ask the next question.
    
    - **YES**
      - SSA must NOT have the conversation. Direct the lobbyist to submit any comments in writing.

- **NO**
  
  - Ask the next question.

Is the conversation about general Recovery Act issues?

- **NO**
  - Ask the next question.

- **YES**
  
  SSA may have the conversation.
  
  1. SSA must prepare a note with the date and time of conversation, name of participants, and brief summary of the conversation to post on the agency website within 3 days of the conversation.
  2. SSA official must submit the note, by email to: angela.r.white@ssa.gov within 24 hours of the communication for posting to agency recovery website.